

RIVERHEAD FREE LIBRARY GENERAL POLICIES

SUBJECT: DESIGNATED SPACES

PURPOSE: To inform patrons of the Library's policy concerning designated spaces.

PROCEDURE:

Designated Spaces

The library reserves the right to limit access and use of designated spaces designed for specific audiences and/or purposes. Limited use/access areas include but are not limited to the Children's Room, Teen Services, and The Spot. The Director is authorized to develop and fashion guidelines pertaining to the utilization of designated spaces in the Library and to amend such guidelines from time to time as deemed appropriate.

The Library recognizes that certain environments promote learning and may have time, place and manner of use for certain areas at the Library to promote orderly access of such areas and the efficient use of Library resources by Library patrons. All patrons must follow the guidelines established by the Library Director with regard to the use of designated spaces.

Children's Room

Use of the Children's Services Room is reserved for children (birth through sixth (6th) grade), their parents, caregivers, guardians, adults who work with or on behalf of children, and those receiving special permission by authorized staff. Children must remain within the supervision of their parents, caregivers and guardians at all times.

Teen Loft

The Teen Loft is designed and intended for use by teens in grades seven (7) through twelve (12). All other patrons should limit their visit to Teen Services to the browsing of the collection and the selection of materials.

Teens may enjoy the Teen Loft after 1:00 p.m. on school days, with a maximum of two (2) hours of computer time and two (2) hours of video gaming time. Teens must sign in at the Teen Reference Desk in the Teen Loft.

The Spot

The Spot is located on the main level between Circulation and the Children's Department. This area is designated and intended for children and teens studying, or completing homework. All study areas are on a first-come first-served basis.