

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, October 9, 2024 6:30 PM - Browsing Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I Pledge of Allegiance
- II Agenda Review and Approval
- III Approval of the Minutes from the September 2024 Regular Meeting
- IV Period of Public Expression
- V Treasurer's Report (***Carlos Alvarez**)
 - A. Approval of Bills
 - B. Report of Receipts and Disbursements
 - C. Approval of Warrants
 - 1. **24-10-1** General Fund Checking
 - 2. **24-10-2** General Fund Money Market
 - 3. **24-10-3** General Fund Credit Card
 - 4. **24-10-4** General Fund Money Market
 - 5. **24-10-5** General Fund Payroll
 - 6. **24-10-6** Capital Project Fund Money Market
 - D. Bank Reconciliation - **September 30, 2024**
- VI Correspondence
- VII Director's Report
- VIII Assistant Director's Report
- IX Committee Reports (* = **Chairperson**)
 - A. Personnel (***Jeff Zeiger**)
 - **Approval of Payroll and Personnel Report**
 - **Resolution #24-552**
 - B. Buildings, Grounds & Equipment (***Jeff Zeiger**)
 - C. Policy By-Laws & Objectives (***William Sandback**)
 - D. Finance (***Carlos Alvarez**)
 - E. Fundraising (***Janet Vuturo**)
 - F. Plan of Service (***Board of Trustees**)
- X Liaison Reports
 - A. Suffolk Cooperative Library System (**SCLS**) (***Susan Bergmann**)
- X I Unfinished Business
- X II New Business
- X III Period of Board Expression
- X IV Period of Public Expression
- X V Adjournment

Dates of Future Meetings: November 13, 2024
December 11, 2024
January 8, 2025
February 12, 2025
March 12, 2025
April 9, 2025
May 14, 2025
June 11, 2025