

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, March 10, 2021- 6:00 PM 2021-2022 Budget Presentation - Via Zoom Conferencing  
Wednesday, March 10, 2021 6:30 PM Regular Meeting – Via Zoom Conferencing**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AGENDA**

**Call to Order**

- I.** Pledge of Allegiance
- II.** Agenda Review & Approval
- III.** Approval of the Minutes from the - Special Meeting February 3, 2021  
- Regular Meeting February 10, 2021
- IV.** Period of Public Expression
- V.** Treasurer’s Report (**\*Friedrich**)
  - A. Approval of Bills
  - B. Approval of Receipts and Disbursements
  - C. Approval of Warrants
    - 1. **21-3-1** General Fund Checking (Peoples)
    - 2. **21-3-2** General Fund Money Market (BNB)
    - 3. **21-3-3** General Fund Payroll (BNB)
    - 4. **21-3-4** Capital Fund Money Market (BNB)
  - D. Approval of Bank Reconciliations – February 2021
- VI.** Correspondence
- VII.** Director’s Report
- VIII.** Assistant Director’s Report
- IX.** Committee Reports (**\* = Chairperson**)
  - A. Personnel (**\* O’Hare**)
  - B. Building & Grounds & Technology (**\*Banks-Winter**)

C. Policy, By-Laws & Objectives (\*Nelson)

**Resolution #21-317 Approval of Retention and Disposition Schedule for New York Local Government Records (LGS-1)**

D. Finance (\*Friedrich)

Approval of Personnel & Payroll Report - February 2021

**Resolution #21-318 Approval of Commitment of Funds to Yellow Barn Project**

E. Fundraising for Yellow Barn (\*O'Hare)

F. Plan of Service (\*Board of Trustees)

**X. LIAISON REPORTS**

A. Friends (Wilkinson)

B. Suffolk Cooperative Library System (SCLS)

**XI.** Unfinished Business

**XII.** New Business

**XIII.** Period of Board Expression

**XIV.** Period of Public Expression

**XV.** Adjournment

**Dates of Future Board Meeting:** Wednesday, April 14, 2021 - 6:30 PM  
Wednesday, May 12, 2021 - 6:30 PM  
Wednesday, June 9, 2021 - 6:30 PM

**\*Agenda Subject to Change\***