

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, July 14, 2021 6:30 PM Stage Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I.** Pledge of Allegiance
- II.** Agenda Review & Approval
- III.** Approval of the Minutes from the - Regular Meeting June 9, 2021
- IV.** Period of Public Expression
- V.** Treasurer's Report (***Friedrich**)
 - A. Approval of Bills
 - B. Approval of Receipts and Disbursements
 - C. Approval of Warrants
 - 1. **21-7-1** General Fund Checking (Peoples)
 - 2. **21-7-2** General Fund Money Market (BNB)
 - 3. **21-7-3** General Fund Payroll (BNB)
 - D. Approval of Bank Reconciliations – June 2021
- VI.** Correspondence
- VII.** Director's Report
- VIII.** Assistant Director's Report
- IX.** Committee Reports (*** = Chairperson**)

A. Personnel (*** O'Hare**)

Resolution #21-340 Approval to Hire Melissa Vermey as PT Bookkeeper

Resolution #21-341 Approval to Hire Keri Grace Najdzion as FT Administrative Assistant

B. Building & Grounds & Technology (***Banks-Winter**)

Resolution #21-342 Approval to Rename Riverhead Free Library's Long Island Collection

C. Policy, By-Laws & Objectives (*Nelson)

D. Finance (*Friedrich)

Approval of Personnel & Payroll Report - June 2021

E. Fundraising for Yellow Barn (*O'Hare)

F. Plan of Service (*Board of Trustees)

X. LIAISON REPORTS

A. Friends (Wilkinson)

B. Suffolk Cooperative Library System (SCLS)

XI. Unfinished Business

XII. New Business

A. Swearing in of new Trustees

B. Appointment of Board of Trustees Officers (2021-2022 year)

C. New Officers to be administered their oath

XIII. Period of Board Expression

XIV. Period of Public Expression

XV. Adjournment

Dates of Future Board Meetings: Wednesday, July 14, 2021 - 6:30 PM
Wednesday, August 11, 2021 - 6:30 PM
Tuesday, September 14, 2021 - 6:30 PM
Wednesday, October 13, 2021 - 6:30 PM
Wednesday, November 10, 2021 - 6:30 PM
Wednesday, December 8, 2021 - 6:30 PM
Wednesday, January 12, 2022 - 6:30 PM
Wednesday, February 9, 2022 - 6:30 PM
Wednesday, March 9, 2022 - 6:30 PM
Wednesday, April 13, 2022 - 6:30 PM
Wednesday, May 11, 2022 - 6:30 PM
Wednesday, June 8, 2022 - 6:30 PM

Agenda Subject to Change