

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, January 8, 2020 6:30 PM – Craft Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I.** Pledge of Allegiance
- II.** Agenda Review & Approval
- III.** Approval of the Minutes from the – Regular Meeting December 11, 2019
- IV.** Period of Public Expression
- V.** Executive Session -- Personnel
- VI.** Jonathan Moran, Computer Information Technology Coordinator
RFL internal circuit upgrade
Accepting credit/debit payments
- VII.** Treasurer's Report (***Friedrich**)
 - A. Approval of bills
 - B. Approval of Receipts and disbursements
 - C. Approval of Warrants
 - 1. **20-1-1** General Fund Checking (Peoples)
 - 2. **20-1-2** General Fund Money Market (BNB)
 - 3. **20-1-3** General Fund Payroll (BNB)
 - D. Approval of Bank Reconciliations – December, 2019
- VIII.** Correspondence
- IX.** Director's Report
- X.** Committee Reports (*** = Chairperson**)
 - A. Personnel (*** Wilkinson**)
 - Resolution #20-275 Approval for Susan Culver as Business Manager**
 - Resolution #20-276 Approval to hire Michael Pechenyuk as temporary PT clerk**

B. Building & Grounds & Technology(***Bergmann**)
Resolution #20-277 Approval of the internal circuit upgrade

C. Policy, By-Laws & Objectives (***O’Hare**)

D. Finance (***Friedrich**)
**Resolution #20-278 Approval to accept the audited financial statements for
YE 6/30/19**

Approval of Personnel & Payroll Report - December, 2019

E. Plan of Service (***Board of Trustees**)

XI. LIAISON REPORTS

A. Friends (**Wilkison**)

B. Suffolk Cooperative Library System (**SCLS**)

XII. Unfinished Business

XIII. New Business **Appointment of ad hoc nominating committee**

XIV. Period of Board of Expression

XV. Period of Public Expression

XVI. Adjournment

Dates of Future Meetings: Wednesday, February 12, 2020 - 6:30 PM - Craft Room
Wednesday, March 11, 2020 - 6:30 PM - Craft Room

Agenda Subject to Change