

APPROVED

Minutes
Regular Meeting of the Board of Trustees
Riverhead Free Library
May 10, 2023

Present: Janet O'Hare, President; David Friedrich, Vice-President; Gina Chinese, Treasurer; Carlos Alvarez, Trustee; Susan Berdinka, Trustee; William Sandback, Trustee; Jeff Zeiger, Trustee

Absent: Ruth Nelson, Secretary

Director: Kerrie McMullen-Smith

Assistant Director: Catherine Montazem

Staff: Keri Grace Najdzion, Barbara Acard, Cher Armstrong, Sue Culver, Jack Lada, James Provencher, Cassie Rankel, Lauren Strong, Steve Taddeo, David Troyan, Amberlei Volka

Former Staff: Corey Burns, Emily Christ, Alex Giresi

The regular meeting of the Board of Trustees was called to order on May 10, 2023 at 6:30 pm. The Board was presented with an amended agenda, board packet and previous minutes.

David Friedrich led those present in the pledge of allegiance.

5.10.23 President O'Hare entertained a motion to approve the amended agenda. Motion
1396 was moved by David Friedrich and seconded by Susan Berdinka.
Motion Carried.

5.10.23 President O'Hare entertained a motion to approve the minutes of the regular
1397 board meeting of April 12, 2023. Motion was moved by David Friedrich and
seconded by Susan Berdinka.
Motion Carried.

PERIOD OF PUBLIC EXPRESSION:

Barbara Acard stood to speak on behalf of the staff. Catherine Montazem asked her to identify the staff members she was speaking on behalf of. She named Cher Armstrong, Alison Coffey, Kelsey Holts, Jack Lada, Michael Pechenyuk, Lily Perez, Cassie Rankel, Ashley Thomas, and Amberlei Volka; all gave consent for her to speak on their behalf.

President O'Hare then asked that she keep her comments to five minutes. Barbara stated some people wrote letters because they were not able to attend the meeting. She asked to read a letter from a staff member who wished to be anonymous. President O'Hare advised If you are representing someone by reading a letter we have to know their name. She advised they don't do anonymous letters. Barbara stated that Alex Giresi was a former employee who wished to read her letter on behalf of staff. Ms. O'Hare asked her where she lived, and it was determined that she is not a Riverhead resident. So Alex stated she was here to represent the staff. It was then stated that this is the period of public expression. Barbara then said she would just speak

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on her own behalf. She then stated that the staff is disheartened to hear about what happened with Marie LaDonne. That she is being forced to leave the library after working here for 39 years. She also stated that they are very upset that Keri Grace's position has changed so that she would be here part time. Everyone that she was speaking on behalf of wanted it noted in the minutes that they don't agree with either decision. That Marie shouldn't have been treated that way after working here for so many years and as far as they can see from personal experience has been an exemplary employee. President O'Hare stated that if the people you represent want to send a signed letter then, we would certainly look at that. Barbara said that people did not sign their letters because they did not want to put themselves out there and were afraid of repercussions. Janet said we can't talk to anybody who doesn't sign a letter. Janet thanked Barbara very much for her remarks.

- 5.10.23
1398** Gina Chinese entertained a motion to approve the bills for the month of April 2023. Motion was moved by David Friedrich and seconded by Susan Berdinka.
Motion Carried.
- 5.10.23
1399** Gina Chinese entertained a motion to approve the receipts and disbursements for the month of April 2023. Motion was moved by David Friedrich and seconded by Bill Sandback.
Motion Carried.
- 5.10.23
1400** Gina Chinese entertained a motion to approve warrant **23-5-1** general fund checking. Motion was moved by David Friedrich and seconded by Susan Berdinka.
Motion Carried.
- 5.10.23
1401** Gina Chinese entertained a motion to approve warrant **23-5-2** general fund money market to general fund operating account. Motion was moved by David Friedrich and seconded by Susan Berdinka.
Motion Carried.
- 5.10.23
1402** Gina Chinese entertained a motion to approve warrant **23-5-3** general fund money market to the payroll account. Motion was moved by David Friedrich and seconded by Susan Berdinka.
Motion Carried.
- 5.10.23
1403** Gina Chinese entertained a motion to approve warrant **23-5-4** general fund payroll. Motion was moved by David Friedrich and seconded by Bill Sandback.
Motion Carried.
- 5.10.23
1404** Gina Chinese entertained a motion to approve the bank reconciliation for April 30, 2023. Motion was moved by David Friedrich and seconded by Carlos Alvarez.

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Motion Carried.

CORRESPONDENCE: None

Director's Report

April 2023

05/10/23

Day to day operations

Statistics, Services & Community

- We had about 11,500 people visit the library in April.
- Island Harvest served 234 people at RFL in April.
- Long Island Cares was here on Thursday, April 6 and served 22 Families.
- The Times Beacon Record Newspapers notified us that we were voted TBR Readers' Choice 2022 as one of the best businesses or services on the north shore.

Personnel

- I recommend the following
 1. Hire Karin Larrimore as a part-time clerk.
 2. Hire Bonnie Zellner as a part-time clerk.
 3. Hire Robert Miller as a part-time security guard.
 4. Increase Susan Culver's annual salary.
 5. Increase David Troyan's annual salary.
 6. Increase Jim Provencher's annual salary.
 7. Increase Lauren Strong's annual salary.
 8. Increase Ben Granger's annual salary.
 9. Increase John O'Sullivan's and Steve Taddeo's administrative hours from 22 to 24 per pay period.

Buildings & Grounds & Technology

- On 4/17/23 I met with Kevin Garrett, Revitalization Specialist for NYS. He will be the DOS project manager for our DRI project. He is working with us to create the budget & work plan documents that will be turned into a contract for the grant.
- Met with Martin Sendlewski, Arthur Rast and Ivan Carrasquillo on 4/19/23 regarding DRI project. Sendlewski Architects are to begin the "draft design" for the project which will be used to submit for site plan application. Both Site Plan and Building Permits will be required. No other applications or approvals are anticipated from any other agencies.

Finance

- We received our annual dividend checks from Utica insurance. One for \$7,269.00 and another for \$26.25.
- We received news today that the school district will be releasing payment for the PILOT payment for \$64,000 from the Town of Southampton.

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Fundraising:

- As of May 4, there were no additional funds received since reporting last month for the yellow barn restoration and maintenance, or in memory of William Esseks or for our Annual Appeal.

Assistant Director: Catherine Montazem

Riverhead Free Library hosted the Annual BOCES Literacy Career Fair on April 20th. The Fair was conducted between 6-8pm in our Grand Room where local employers were present to interview candidates to fill prospective full-time and part-time positions. Job opportunities were available for a wide variety of employment vacancies from public and government agencies, law enforcement, education, information technology, hospitality, healthcare, retail and manufacturing. Attendees brought resumes and were able to meet one on one with the potential employers in attendance.

During the fair, RFL held a workshop for JobNow Brainfuse which provides live interactive online help in combination with online resources to assist and direct job seekers through the necessary tasks to obtain a desired position. JobNow is an online career development tool that provides specific assistance for job search support, resume building, career coaching and interviewing skills, resume writing and job coaching via live chat weekdays from 2pm-11pm in both English and Spanish.

Over 100 people attended the career fair and 20 of them filled out applications for a library card.

Adult & Information Services: James Provencher

The Reference Department scheduled 84 VITA tax appointments as well as 52 AARP tax appointments for our patrons in the month of April. We have had a total number of 224 AARP tax preps for this year's tax season and a total of 237 VITA tax preps, bringing the total number of tax preps for the 2022 tax season to 461. We have distributed 404 seed packets from our Seeds of Knowledge Library this month. Overdrive had its sunset on May 01. Libby is now our e-book and e-audio platform.

Social Media:

Instagram, 1,331 with 13 new followers with 5,508 impressions

Facebook new Likes: 24

Facebook Followers: 1344

Twitter Followers: 1414

Electronic Resources Stats:

	Feb 2023	Mar 2023	Apr 2023
Database usage (WAM Stats)	865	4,194	655
eBook downloads	4178	4413	4244

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Audiobook downloads	2452	2587	2532
Video downloads	0	0	0
New Overdrive/Libby Users	45	41	25
Universal Class			
New registrants	6	35	82
New Courses	6	70	189
Videos Watched	128	593	2,814
Login Sessions	28	70	290
Lessons Viewed	134	1004	4,753
Student submissions	89	1005	4,915
Kanopy			
Visits	1158	1125	1263
Page Views	1798	1715	1749
Plays	363	210	213
Minutes	14,057	8,700	9,819
Flipster emagazines	413	208	195

Miscellaneous	Feb 2023	Mar 2023	Apr 2023
One-on-One Tech Time	21	16	15
Museum Passes	26	30	27
ENL Attendance	87	234	144
Literacy Suffolk Students Served	12	32	17
Reference Questions	2111	2266	1846
HIICAP	1	4	4
SCORE	1	1	5
Career Advisor	2	0	0

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Career Coaching	5	3	6
Candid	80	4	17

LibraryAware for the month of April:

Date Sent:	Campaign Name:	Sends:	Opens:	Open Rate:
3/24/23	Programs 3/26-4/01	6336	2466	38.35%
3/31/23	Programs 4/02-4/8	6310	2373	37.62%
4/07/23	Programs 4/9-4/15	6289	2350	37.39%
4/14/23	Programs 4/16-4/22	6273	2367	37.77%
4/21/23	Programs 4/23-4/29	6263	2343	37.44%
4/28/23	Programs 4/30-5/6	6257	2269	36.27%
4/26/23	Mediumship E-blast	6256	2368	37.85%

Adult Programming Report:

Total Adult & Senior Programs:	April 2023
In Person:	96
Virtual:	41
One-on-One Sessions	22
Total Adult Programs:	137
Total Attendees:	2691

April began with a Sunday afternoon program featuring Bill Schulmann, a former writer for Yankees magazine who spoke about the history of Yankee stadium from an insider's perspective. The program was well received by those in attendance. Paper shredding with A Shred Away was also very well attended. Plans have been made for future shredding event dates.

Other well-received and attended programs include: Ukrainian Easter Traditions and Culture, Lois Pike Eyre Memorial Concert, NYS Safe Boating Certification Course sponsored by Assemblywoman Jodi Giglio, Holocaust Remembrance Day viewing of the movie Paper Clips and Mediumship: What is it?

Processing & Receiving: David Troyan

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For April, Technical Services added 549 items and deleted 481 items.

The new book shelves were substantially full during the budget vote. Our patrons were left with a positive impression of our collection during this crucial time. The fiscal year ending in eight weeks places additional challenges before us, but we will have a large selection of recently published works for our population.

Cassie worked on children's games and puzzles. Alison and Cassie worked - repairs, cataloging, deleted – on ADULT Graphic Novels. Reference staff came in as needed to help determine if the items were to stay or go. Alison spent some time relabeling large print items, and helped delete children's fiction that the librarians selected for weeding.

Cassie attended CATS Roundtable at SCLS. She appreciated the chance to interact with Tech Services staffs from throughout the county. A question like: What do you do with certain items can elicit a great conversation. She and David will attend a meeting at SCLS on May 31. Hopefully, after the Decision Center seminar, they could visit another CATS library and swap war stories.

David shared some preliminary data and plots for his GIS final with Kerrie. Her advice was taken and incorporated into the project. He will attend the Long Island Library Conference on May 11. David attended four meetings of the Riverhead Rotary Club.

Website Statistics

Unique visitors:	4,392
Number of Visits:	7,947
Pages:	50,921
Hits:	448,810
Bandwidth:	93.09 GB

Public Computer Usage Statistics

Computers:	44
Sessions:	893
Minutes:	36813
Ave Time:	41.22

Patron Services: Ben Granger

Total Checkouts	4,559
Total Check Ins	5,255
Renewals	479
Holds	348
New Patrons	103

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Curbside Appointments	1
Door Count	11,509
Internal Use	162
Self-Check Out: Patrons	309
Self-Check Out: Items	259
Notary Appointments	106

- Michael Pencheyuk and his mother put together the Ukrainian Easter Traditions and Music Concert program.
- Circulation put aside Large Print books with the old style of LP stickers to help Tech Services with a project to replace the old stickers.
- Spoke to Brian from Sunday Records in Riverhead to promote Structures of Sound. He put up the posters in the store and will be talking to his customers about the program.

Youth & Family Services: Lauren Strong

Program Statistics

Total Youth and Family Services Program Sessions: 28 Held/ 4 Canceled

Total Infant Program Sessions: 2 classes/ 28 attendance

Total Toddler Program Sessions: 2 classes/ 16 attendance

Total Preschool Program Sessions: 3 classes/ 45 attendance

Total Family Program Sessions: 6 classes/ 58 attendance

Total School Age Program Sessions: 6 classes/ 23 attendance

Total Teen Program Sessions: 7 classes/ 15 attendance

Passive Programming Activities: 1 activity/ 35 attendance

Teen Volunteers: 7

Community Service Hours Earned: 9

Number of Teens in Loft throughout the Month: 9

Video Game Usage: 14

Reference Questions

Total Children's Reference Questions: 353

Total Teen Reference Questions: 81

Monthly Focus:

- Lauren and Ashley attended Author's Unlimited on April 15 and helped with craft projects for the teens during the registration period.
- Lauren attended the Community Service Roundtable at SCLS and got some great ideas for Community service opportunities that she will implement this Summer.
- Lauren and Vivien both attended Pulaski for the CAP program.

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- Lauren attended a Youth Mental Health workshop at SCLS, and now has more information on how to deal with teens that may be in crisis.
- Lily and Gabby attended Family Literacy Night at Riley Avenue School where they were able to promote library programs and do crafts with the children.
- Lauren attended Parent University at the High School and was able to promote Library services.
- We worked with Cassie in Tech to barcode all our games and puzzles and organize them into clear bins for easy access. Gabby created a binder with informational sheets on all of the activities and kits that patrons can check out and use inside the library.
- We ordered a PS5 and have started streaming on Twitch to promote the new system. We have several gaming tournaments scheduled for June.
- We have started weeding our music cd's and books on cd.

Respectfully submitted,
Kerrie McMullen-Smith
Library Director

COMMITTEE REPORTS:

PERSONNEL: (Friedrich)

5.10.23 David Friedrich entertained a motion to approve the Personnel and Payroll April
1405 report. Motion was moved by Susan Berdinka and seconded by Carlos Alvarez.
Motion Carried.

5.10.23 **RESOLUTION #23-455**
1406 **APPROVAL TO HIRE ROBERT MILLER AS A PART-TIME SECURITY GUARD**

David Friedrich offered the following resolution, which was seconded by Susan Berdinka

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to hire Rober Miller as a Part-Time Security Guard at the hourly rate of \$21.07, effective May 15, 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

APPROVED

Sandback Yes Zeiger Yes

5.10.23

RESOLUTION #23-456

1407

APPROVAL TO INCREASE THE ANNUAL SALARY OF DAVID TROYAN

David Friedrich offered the following resolution, which was seconded by Bill Sandback

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to increase the salary of Processing & Receiving Coordinator & Website Administrator, David Troyan to the bi-weekly amount of \$3000.00, effective July 1, 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

5.10.23

RESOLUTION #23-457

1408

APPROVAL TO INCREASE THE ANNUAL SALARY OF LAUREN STRONG

David Friedrich offered the following resolution, which was seconded by Carlos Alvarez

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to increase the salary of Youth & Family Services Coordinator, Lauren Strong to the bi-weekly amount of \$2,826.92, effective July 1, 2023 and authorizes the board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

APPROVED

**5.10.23 RESOLUTION #23-458
1409 APPROVAL TO INCREASE THE ANNUAL SALARY OF JAMES PROVENCHER**

David Friedrich offered the following resolution, which was seconded by Carlos Alvarez

NOW, THEREFORE, BE IS RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to increase the salary of Adult Information Services Coordinator, James Provencher to the bi-weekly amount of \$2,750.00 effective July 1, 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

**5.10.23 RESOLUTION #23-459
1410 APPROVAL TO INCREASE THE ANNUAL SALARY OF SUSAN CULVER**

David Friedrich offered the following resolution, which was seconded by Carlos Alvarez

NOW, THEREFORE, BE IS RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to increase the salary of Business Manager, Susan Culver to the bi-weekly amount of \$2,503.85, effective July 1, 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

APPROVED

**5.10.23 RESOLUTION #23-460
1411 APPROVAL TO INCREASE THE ANNUAL SALARY OF BENJAMIN GRANGER**

David Friedrich offered the following resolution, which was seconded by Carlos Alvarez

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to increase the salary of patron Services Coordinator, Benjamin Granger to the bi-weekly amount of \$1,730.77 effective July 1, 2023 and authorizes the Board President to execute the agreement on behalf of the Library,

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

**5.10.23 RESOLUTION #23-461
1412 APPROVAL TO INCREASE THE ADMINISTRATIVE HOURS OF JOHN O'SULLIVAN**

David Friedrich offered the following resolution, which was seconded by Carlos Alvarez

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to increase the administrative hours for Head of Security, John O'Sullivan from 22 to 24, effective July 1, 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

APPROVED

**5.10.23 RESOLUTION #23-462
1413 APPROVAL TO INCREASE THE ADMINISTRATIVE HOURS OF STEVE TADDEO**

David Friedrich offered the following resolution, which was seconded by Carlos Alvarez

NOW, THEREFORE, BE IS RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to increase the administrative hours for Head of Security, Steve Taddeo from 22 to 24, effective July 1, 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

**5.10.23 RESOLUTION #23-463
1414 APPROVAL TO HIRE KARIN LARRIMORE AS A PART TIME CLERK**

David Friedrich offered the following resolution, which was seconded by Carlos Alvarez

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to hire Karin Larrimore as a Part-Time Clerk at the hourly rate of \$16.30, effective May 15, 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

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THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

POLICY, BYLAWS & OBJECTIVES: (Nelson)

Bill led a brief discussion regarding requirements for a Notary and passed out corresponding documents. He then requested the resolution be tabled.

5.10.23 A motion was moved by Bill Sandback and seconded by Susan Berdinka to table
1417 RESOLUTION #23-465.
Motion Carried.

5.10.23 RESOLUTION #23-466
1418 APPROVAL TO ADOPT A DISTRACTED DRIVING POLICY

Janet O'Hare offered the following resolution, which was seconded by David Friedrich

NOW, THEREFORE, BE IS RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to adopt a Distracted Driving Policy to our Personnel Manual effective May 10, 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

FINANCE: (Chinese) Gina stated there are two resolutions. Just background the first one is for our very costly HVAC project.

5.10.23 RESOLUTION #23-467
1419 APPROVAL TO TRANSFER UNASSIGNED FUNDS FROM THE GENERAL FUND

APPROVED

Gina Chinese offered the following resolution, which was seconded by David Friedrich

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, the Board of Trustees hereby approves the transfer of Five Hundred Thousand dollars (\$500,000) of Unassigned Funds from the General Fund to the Capital Project Fund and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

5.10.23

RESOLUTION #23-468

1420 APPROVAL TO RETAIN THE SERVICES OF BALDESSARI AND COSTER LLP FOR THE ANNUAL REPORT

Gina Chinese offered the following resolution, which was seconded by David Friedrich

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, the Board of Trustees hereby approves to retain the services of Baldessari and Coster LLP for the annual audit for the fiscal year beginning July 2022 and ending June 2023 and authorizes the Board President to execute the agreement on behalf of the Library.

Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.

THE VOTE

O'Hare Yes Friedrich Yes Chinese Yes

Nelson Absent Alvarez Yes Berdinka Yes

Sandback Yes Zeiger Yes

FUNDRAISING: (Berdinka) - Susan reported at their meeting they are looking at doing a fundraiser for a \$15,000 sound system and to buy some chairs/furniture.

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PLAN OF SERVICE: Nothing to report.

LIAISON REPORTS:

FRIENDS: (Sandback) Bill advised they met primarily for the sole purpose of approval of their financial records and the wish list which will be presented tonight at the annual meeting.

SCLS: (Bergmann) Janet reported Susan Bergmann was in a traffic accident, but she is home and ok and we wish her well.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PERIOD OF BOARD EXPRESSION: Janet spoke with Ruth Nelson, she was in the hospital but is home and doing well. She hopes to be at the next meeting.
Susan thanked the staff for coming out and speaking their minds.

PERIOD OF PUBLIC EXPRESSION: Nothing further.

5.10.23 President O'hare entertained a motion to adjourn to the annual meeting. Motion
1421 was moved by David Friedrich and seconded by Bill Sandback.
Motion Carried.

Meeting adjourned at 7:06 pm.

Janet advised that an executive session was left off the agenda.

5.10.23 President O'Hare entertained a motion to adjourn to executive session after the
1422 the annual meeting concludes. Motion was moved by David Friedrich and
seconded by Gina Chinese.
Motion Carried.

Meeting adjourned at 7:07 pm.

Executive session started at 7:45 pm and adjourned at 8:29 pm.

Respectfully submitted,
KGN