

APPROVED

Minutes
Annual Meeting of the Board of Trustees
Riverhead Free Library
May 12, 2021

Present: John Munzel, President; Janet O'Hare, Vice President; David Friedrich, Treasurer; Ruth Nelson, Secretary; Marilyn Banks-Winter, Trustee; Jeff Zeiger, Trustee; Amy Wood, Trustee; Louise Wilkinson, Trustee; Annette Totten, Trustee

Director: Kerrie McMullen-Smith

Assistant Director: Stephanie McEvoy

Staff: Susan Culver, Theresa Connolly, Lauren Strong, Chryso Tsoumpelis, Rasheima Alvarado, Laura LaSita, Brian Deluce, Diane Sawchuck

Friends of the Library: Marcia Littenberg, Barbara Goss, Rosalie Delquaglio

The Annual Meeting of the Board of Trustees was called to order on May 12, 2021 at 6:00PM.

FRIENDS OF THE RIVERHEAD LIBRARY:

Marcia Littenberg, President of the Friends, gave an annual report on the Friends' activities throughout the year. She emphasized the effects of COVID-19 and the Yellow Barn construction on the group. Additionally, she spoke about the transition of books into the lower stacks of the library, the "Yellow Barn South". The Friends were able to donate substantial funds to the library's programs as well as to the Yellow Barn restoration fund. They awarded four children with bicycles for completing 1,000 books before Kindergarten. Currently, the Friends are moving books back into the Yellow Barn to be sold. Marcia Littenberg mentioned her new role as President of the Friends, and her excitement about the future of the Friends in 2021.

Marcia Littenberg entertained the motion to approve the minutes of the annual meeting of 6/10/2021. The motion was moved by David Friedrich and seconded by Louise Wilkinson.

Motion Carried.

Marcia Littenberg entertained the motion to approve the Treasurer's report. The motion was moved by Janet O'Hare and seconded by Ruth Nelson.

Motion Carried.

RIVERHEAD FREE LIBRARY:

David Friedrich led those present in a pledge of allegiance.

John Munzel introduced the new trustees: Susan Berdinka and Monique Genchi.

Janet O'Hare recognized the exiting trustees: John Munzel and Louise Wilkinson. She presented them with gifts and thanked them for their service.

APPROVED

Annual Report of the Director:

Kerrie McMullen-Smith, library Director, gave a report summarizing the past year. COVID-19 was of particular concern this year, as the library adapted to changes caused by the virus. Riverhead Free Library adjusted to these changes with PPE for staff as well as sneeze guards and social distancing markers for patrons. Library programs became virtual as staff worked tirelessly to make sure that all patrons' needs were met during this difficult time. RFL was able to host a number of outdoor programs in the warmer months. Riverhead Free Library participated in community partnerships and offered tax preparation and mobile food pantries for patrons. Construction began on the Yellow Barn interior this year, and Kerrie thanked Locascio remodeling, The Friends of the Library and the architect, Martin Sendlewski for their efforts. Fundraising for phase II of the Yellow Barn restoration is currently underway. As restrictions are lifted and more patrons may now enter the library, the future of Riverhead Free Library looks bright.

Kerrie McMullen-Smith recognized 7 employees for their years of service with Riverhead Free Library.

5 years: Susan Culver, Bryan DeLuce, John Lombardi, Phatima Mitchell, Patricia Sepulveda-Giebfried
10 years: Joe Cobis, Diane Sawchuck

John Munzel recognized Kerrie McMullen-Smith for her own 15 year anniversary of employment with Riverhead Free Library.

Period of Public Expression: None

John Munzel entertained the motion to adjourn the May 12, 2021 Annual Meeting. The motion was moved by Janet O'Hare and seconded by Marilyn Banks-Winter.

Motion Carried.

The Meeting adjourned at 6:27PM.