

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Friday, December 13, 2024 12:00 PM - Long Island Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AMENDED AGENDA

Call to Order

- I Pledge of Allegiance
- II Agenda Review and Approval
- III Approval of the Minutes from the November 2024 Regular Meeting
- IV Period of Public Expression
- V Treasurer's Report (***Carlos Alvarez**)
 - A. Approval of Bills
 - B. Report of Receipts and Disbursements
 - C. Approval of Warrants
 - 1. **24-12-1** General Fund Checking
 - 2. **24-12-2** General Fund Money Market
 - 3. **24-12-3** General Fund Money Market
 - 4. **24-12-4** General Fund Payroll
 - 5. **24-12-5** Capital Project Fund Money Market
 - D. Bank Reconciliation - **November 30, 2024**
- VI Correspondence
- VII Director's Report
- VIII Assistant Director's Report
- IX Committee Reports (* = **Chairperson**)
 - A. Personnel (***Jeff Zeiger**)
 - **Approval of Payroll and Personnel Report**
 - **Resolution #24-561 Approval to Promote Gabrielle Chambers**
 - **Resolution #24-565 Approval of the Ratified Collective Bargaining Agreement**
 - **Resolution #24-566 Approval of Longevity, Vacation, Holiday and Salary Schedule for Non-Union Staff**
 - B. Buildings, Grounds & Equipment (***Jeff Zeiger**)
 - **Resolution #24-562 Approval to Contract with Visual Information Services for a Digital Message Board**
 - **Resolution #24-563 Approval to Contract with W.B. Mason for Glass Movable Walls**

- **Resolution #24-564 Approval to Contract with Laser Industries for the Main Entrance CourtYard and Parking Lot Renovation**

- C. Policy By-Laws & Objectives (***William Sandback**)
- D. Finance (***Carlos Alvarez**)
- E. Fundraising (***Janet Vuturo**)
- F. Plan of Service (***Board of Trustees**)

- X Liaison Reports
 - A. Suffolk Cooperative Library System (**SCLS**) (***Susan Bergmann**)
- X I Unfinished Business
- X II New Business
- X III Period of Board Expression
- X IV Period of Public Expression
- X V Executive Session
- X VI Adjournment

Dates of Future Meetings: January 8, 2025
February 12, 2025
March 12, 2025
April 9, 2025
May 14, 2025
June 11, 2025