

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, November 18, 2020 6:30 PM – Via Zoom Conferencing**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AGENDA**

**Call to Order**

- I.** Pledge of Allegiance
- II.** Agenda Review & Approval
- III.** Approval of the Minutes from the – Regular Meeting October 14th, 2020
- IV.** Period of Public Expression
- V.** Annual Audit Report - Baldessari and Coster, LLP
- VI.** Treasurer’s Report (**\*Friedrich**)
  - A. Approval of bills
  - B. Approval of Receipts and disbursements
  - C. Approval of Warrants
    - 1. **20-11-1** General Fund Checking (Peoples)
    - 2. **20-11-2** General Fund Money Market (BNB)
    - 3. **20-11-3** General Fund Payroll (BNB)
    - 4. **20-11-4** Capital Fund Money Market (BNB)
  - D. Approval of Bank Reconciliations – October, 2020
- VII.** Correspondence
- VIII.** Director’s Report
- IX.** Assistant Director’s Report
- X.** Committee Reports (**\* = Chairperson**)
  - A. Personnel (**\* O’Hare**)
    - Resolution #20-309 Approval to hire Chrysovalantou Tsoumpelis as Patron Services Coordinator**
  - B. Building & Grounds & Technology (**\*Banks-Winter**)
  - C. Policy, By-Laws & Objectives (**\*Nelson**)

D. Finance (**\*Friedrich**)

Approval of Personnel & Payroll Report - October 2020

**Resolution #20-310 Approval to Purchase Cisco Sg350-52p 52-port Gigabit Poe Managed Switch**

**Resolution #20-311 Approval to Purchase PowerEdge R440 Rack Server with software**

E. Plan of Service (**\*Board of Trustees**)

**XI. LIAISON REPORTS**

A. Friends (**Wilkinson**)

B. Suffolk Cooperative Library System (**SCLS**)

**SCLS Proposed FY 2021 Budget Vote**

**XII.** Unfinished Business

**XIII.** New Business

**XIV.** Period of Board Expression

**XV.** Period of Public Expression

**XVI.** Adjournment

**Dates of Future Board Meetings:** Wednesday, December 9, 2020 - 6:30 PM  
Wednesday, January 13, 2021 - 6:30 PM  
Wednesday, February 10, 2021 - 6:30 PM  
Wednesday, March 10, 2021 - 6:30 PM  
Wednesday, April 14, 2021 - 6:30 PM  
Wednesday, May 12, 2021 - 6:30 PM  
Wednesday, June 9, 2021 - 6:30 PM

**\*Agenda Subject to Change\***