

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, May 12, 2021 7:15 PM – Stage Room**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AGENDA**

**Call to Order**

- I.** Pledge of Allegiance
- II.** Agenda Review & Approval
- III.** Approval of the Minutes from the - Regular Meeting April 14, 2021
- IV.** Period of Public Expression
- V.** Treasurer's Report (**\*Friedrich**)
  - A. Approval of Bills
  - B. Approval of Receipts and Disbursements
  - C. Approval of Warrants
    - 1. **21-5-1** General Fund Checking (Peoples)
    - 2. **21-5-2** General Fund Money Market (Dime)
    - 3. **21-5-3** General Fund Payroll (Dime)
    - 4. **21-5-4** Capital Fund Money Market (Dime)
    - 5. **21-5-5** Capital Fund Yellow Barn Restoration (Peoples)
  - D. Approval of Bank Reconciliations – April 2021
- VI.** Correspondence
- VII.** Director's Report
- VIII.** Assistant Director's Report
- IX.** Committee Reports (**\* = Chairperson**)
  - A. Personnel (**\* O'Hare**)
    - Resolution #21-324 Approval to Promote Michael Pechenyuk to FT Circulation Clerk**
  - B. Building & Grounds & Technology (**\*Banks-Winter**)
  - C. Policy, By-Laws & Objectives (**\*Nelson**)
    - Resolution #21-326 Approval to Revise the Library's Bylaws**
    - Resolution #21-327 Approval to Adopt the Disaster Response Plan**

D. Finance (**\*Friedrich**)

**Resolution #21-325 Approval to Transfer the Surplus From the 2019-2020 Budget From the General Operating Fund to the Capital Project Fund**

Approval of Personnel & Payroll Report - April 2021

E. Fundraising (**\*O'Hare**)

E. Plan of Service (**\*Board of Trustees**)

**X. LIAISON REPORTS**

A. Friends (**Wilkinson**)

B. Suffolk Cooperative Library System (**SCLS**)

**XI.** Unfinished Business

**XII.** New Business

**XIII.** Period of Board Expression

**XIV.** Period of Public Expression

**XVI.** Adjournment

**Dates of Future Board Meeting:** Wednesday, June 9, 2021 - 6:30 PM

**\*Agenda Subject to Change\***