

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, June 10, 2020 6:00 PM – Via Zoom Conferencing**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AGENDA**

**Call to Order**

- I. Executive Session -- Personnel**
- II. Pledge of Allegiance**
- III. Agenda Review & Approval**
- IV. Approval of the Minutes from the – Regular Meeting May 13, 2020  
– Special Meeting May 19, 2020  
– Special Meeting May 23, 2020  
-- Special Meeting May 25, 2020  
-- Special Meeting May 29, 2020**
- V. Period of Public Expression**
- VI. Treasurer’s Report (\*Friedrich)**
  - A. Approval of bills
  - B. Approval of Receipts and disbursements
  - C. Approval of Warrants
    - 1. **20-6-1** General Fund Checking (Peoples)
    - 2. **20-6-2** General Fund Money Market (BNB)
    - 3. **20-6-3** General Fund Payroll (BNB)
    - 4. **20-6-4** Capital Project Fund Money Market (BNB)
  - D. Approval of Bank Reconciliations – May, 2020
- VII. Correspondence**
- VIII. Director’s Report**
- IX. Committee Reports (\* = Chairperson)**
  - A. Personnel (\* **Wilkinson**)
    - Resolution #20-292 Approval to hire Michael Pechenyuk as permanent PT Patron Services clerk**
    - Resolution #20-293 Approval of Employment Agreement for Stephanie McEvoy**

B. Building & Grounds & Technology(\***Bergmann**)

C. Policy, By-Laws & Objectives (\***O'Hare**)

**Resolution #20-294 Approval to adopt a COVID-19 Policy**

D. Finance (\***Friedrich**)

Approval of Personnel & Payroll Report - May 2020

**Resolution #20-295 Approval to retain the Law Offices of Thomas M. Volz, PLLC for legal services**

E. Plan of Service (\***Board of Trustees**)

**X. LIAISON REPORTS**

A. Friends (**Wilkison**)

B. Suffolk Cooperative Library System (**SCLS**)

**XI.** Unfinished Business:

**XII.** New Business:

**XIII.** Period of Board of Expression

**XIV.** Period of Public Expression

**XV.** Adjournment

**Dates of Future Meetings:** Board Meeting Wednesday, July 8, 2020 - 6:30 PM

**\*Agenda Subject to Change\***