

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, January 13, 2021 6:30 PM – Via Zoom Conferencing**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AGENDA**

**Call to Order**

- I.** Pledge of Allegiance
- II.** Agenda Review & Approval
- III.** Approval of the Minutes from the – Regular Meeting December 9, 2020
- IV.** Period of Public Expression
- V.** Department Head Presentation: Lauren Strong, Youth & Family Services Coordinator
- VI.** Treasurer’s Report (**\*Friedrich**)
  - A. Approval of Bills
  - B. Approval of Receipts and Disbursements
  - C. Approval of Warrants
    - 1. **21-1-1** General Fund Checking (Peoples)
    - 2. **21-1-2** General Fund Money Market (BNB)
    - 3. **21-1-3** General Fund Payroll (BNB)
    - 4. **21-1-4** Capital Fund Money Market (BNB)
  - D. Approval of Bank Reconciliations – December, 2020
- VII.** Correspondence
- VIII.** Director’s Report
- IX.** Assistant Director’s Report
- X.** Committee Reports (**\* = Chairperson**)
  - A. Personnel (**\* O’Hare**)
  - B. Building & Grounds & Technology (**\*Banks-Winter**)
  - C. Policy, By-Laws & Objectives (**\*Nelson**)
  - D. Finance (**\*Friedrich**)

Approval of Personnel & Payroll Report - December, 2020

E. Plan of Service (**\*Board of Trustees**)

**XI. LIAISON REPORTS**

A. Friends (**Wilkinson**)

B. Suffolk Cooperative Library System (**SCLS**)

**XII.** Unfinished Business

**XIII.** New Business

**XIV.** Period of Board Expression

**XV.** Period of Public Expression

**XVI.** Executive Session

**XVII.** Adjournment

**Dates of Future Board Meeting:** Wednesday, February 10, 2021 - 6:30 PM  
Wednesday, March 10, 2021 - 6:30 PM  
Wednesday, April 14, 2021 - 6:30 PM  
Wednesday, May 12, 2021 - 6:30 PM  
Wednesday, June 9, 2021 - 6:30 PM

**\*Agenda Subject to Change\***