

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, February 12, 2020 6:30 PM – Stage Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I.** Pledge of Allegiance
- II.** Agenda Review & Approval
- III.** Approval of the Minutes from the – Regular Meeting January 8, 2020
Special Meeting January 29, 2020
- IV.** Period of Public Expression
- V.** Executive Session -- Personnel and Advice of Counsel
- VI.** Treasurer’s Report (***Friedrich**)
 - A. Approval of bills
 - B. Approval of Receipts and disbursements
 - C. Approval of Warrants
 - 1. **20-2-1** General Fund Checking (Peoples)
 - 2. **20-2-2** General Fund Money Market (BNB)
 - 3. **20-3-3** General Fund Payroll (BNB)
 - D. Approval of Bank Reconciliations – January, 2020
- VIII.** Correspondence
- IX.** Director’s Report
- X.** Committee Reports (*** = Chairperson**)
 - A. Personnel (*** Wilkinson**)
 - Resolution #20-280 Approval to promote Alexandra Giresi to Part-Time Librarian Trainee**
 - Resolution #20-281 Approval to give the “Employee Recognition” award to James Provencher**
 - B. Building & Grounds & Technology(***Bergmann**)

C. Policy, By-Laws & Objectives (***O'Hare**)

D. Finance (***Friedrich**)

Approval of Personnel & Payroll Report - January, 2020

E. Plan of Service (***Board of Trustees**)

XI. LIAISON REPORTS

A. Friends (**Wilkison**)

B. Suffolk Cooperative Library System (**SCLS**)

XII. Unfinished Business

XIII. New Business

XIV. Period of Board of Expression

XV. Period of Public Expression

XVI. Adjournment

Dates of Future Meetings: Wednesday, March 11, 2020 - 6:30 PM - Craft Room
Wednesday, April 15, 2020 - 6:30 PM - Craft Room

Agenda Subject to Change