

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, February 10, 2021 6:30 PM – Via Zoom Conferencing**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I.** Pledge of Allegiance
- II.** Agenda Review & Approval
- III.** Approval of the Minutes from the - Regular Meeting January 13, 2021
- Special Meeting January 19, 2021
- IV.** Period of Public Expression
- V.** Department Head Presentation: David Troyan, Technical Services
- VI.** Treasurer's Report (***Friedrich**)
 - A. Approval of Bills
 - B. Approval of Receipts and Disbursements
 - C. Approval of Warrants
 - 1. **21-2-1** General Fund Checking (Peoples)
 - 2. **21-2-2** General Fund Money Market (BNB)
 - 3. **21-2-3** General Fund Payroll (BNB)
 - 4. **21-2-4** Capital Fund Money Market (BNB)
 - D. Approval of Bank Reconciliations – January 2021
- VII.** Correspondence
- VIII.** Director's Report
- IX.** Assistant Director's Report
- X.** Committee Reports (*** = Chairperson**)
 - A. Personnel (*** O'Hare**)
 - Resolution #21-315 Approval of Theresa Connolly as FT Administrative Assistant**
 - Resolution #21-316 Approval of Retirement Incentive**
 - B. Building & Grounds & Technology (***Banks-Winter**)
 - C. Policy, By-Laws & Objectives (***Nelson**)

D. Finance (***Friedrich**)

Approval of Personnel & Payroll Report - January 2021

E. Plan of Service (***Board of Trustees**)

XI. LIAISON REPORTS

A. Friends (**Wilkinson**)

B. Suffolk Cooperative Library System (**SCLS**)

XII. Unfinished Business

XIII. New Business

Appointment of Ad Hoc Nominating Committee
Appointment of Yellow Barn Fundraising Committee

XIV. Period of Board Expression

XV. Period of Public Expression

XVI. Adjournment

Dates of Future Board Meeting: Wednesday, March 10, 2021 - 6:30 PM
Wednesday, April 14, 2021 - 6:30 PM
Wednesday, May 12, 2021 - 6:30 PM
Wednesday, June 9, 2021 - 6:30 PM

Agenda Subject to Change