

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Tuesday, September 14, 2021 6:30 PM - Grand Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I. Pledge of Allegiance
- II. Agenda Review and Approval
- III. Approval of Minutes of the - **Regular Meeting August 11, 2021**
- IV. Period of Public Expression
- V. Treasurer's Report (***Friedrich**)
 - A. Approval of Bills
 - B. Report of Receipts and Disbursements
 - C. Approval of Warrants:
 - 1. **21-9-1** General Fund Checking ending in 0672 (People's)
 - 2. **21-9-2** General Fund Money Market ending in 2992 (Dime)
 - 3. **21-9-3** General Fund Money Market ending in 2992 (Dime) to Operating Account ending in 0672 (People's)
 - 4. **21-9-4** General Fund Payroll ending in 7706 (Dime)
 - D. Bank Reconciliation - **August 2021**
- VI. Correspondence
- VII. Director's Report
- VIII. Assistant Director's Report
- IX. Committee Reports: (*** = Chairperson**)
 - A. Personnel (***Zeiger**)
Resolution #21-345 Approval for Kevin Salvaggio to receive employee recognition award.

Resolution #21-350 Approval to hire Andrew Weinstein as a Part Time Computer Clerk

- B. Building, Grounds & Equipment (*Zeiger)
Resolution #21-346 Approval to contract with Parkline Asphalt Maintenance, Inc.

Resolution #21-347 Approval of purchase from Dell Technologies.

Resolution #21-348 Approval to contract with Absolute Clean Professional Exterior Restoration.

- C. Policy, By-Laws & Objectives (*Nelson)
Resolution #21-349 to Amend the Unattended Children Policy.

- D. Finance (*Friedrich)
E. Fundraising (*Friedrich)
F. Plan of Service (*Board of Trustees)

X. LIAISON REPORTS

- A. Friends (*Berdinka)
B. Suffolk Cooperative Library System (**SCLS**)

XI. Unfinished Business

XII. New Business

XIII. Period of Board Expression

XIV. Period of Public Expression

XV. Adjournment

Dates of Future Meetings: Wednesday, October 13, 2021 - 6:30 PM - Grand Room
Wednesday, November 10, 2021 - 6:30 PM - Grand Room
Wednesday, December 8, 2021 - 6:30 PM - Grand Room