

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, July 13, 2022 6:30 PM - Grand Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I. Pledge of Allegiance
- II. Agenda Review and Approval
- III. Approval of the Minutes from the June 2022 Regular Meeting
- IV. Period of Public Expression
- V. Treasurer's Report (***Friedrich**)
 - A. Approval of Bills
 - B. Report of Receipts and Disbursements
 - C. Approvals of Warrants
 - 1. **22-7-1** General Fund Checking
 - 2. **22-7-2** General Fund Credit Card Processing Account
 - 3. **22-7-3** General Fund Money Market
 - 4. **22-7-4** General Fund Payroll
 - 5. **22-7-5** Capital Project Fund
 - D. Bank Reconciliation
- VI. Correspondence
- VII. Director's Report
- VII. Assistant Director's Report
- IX. Committee Reports (* = **Chairperson**)
 - A. Personnel (***Zeiger**)
 - **Resolution #22-399 Approval to promote Pam Cook to Program Coordinator**
 - **Resolution #22-400 Approval to promote Lisa Mayer to Full Time Adult and Information Librarian**
 - **Resolution #22-401 Approval to hire Ashley S. Thomas as YFS Full Time Librarian**
 - **Resolution #22-402 Approval to hire Ketsia Sylvert as a Part Time Patron Services Clerk**
 - **Resolution #22-403 Approval to promote Alison Coffey to Full Time Senior Clerk in Processing and Receiving**
 - **Resolution #22-405 Approval to increase the salary of David Troyan**

- **Resolution #22-406 Approval to increase the hourly rate of Marie LaDonne**
 - **Resolution #22-407 Approval to increase the salary of Susan Culver**
 - **Resolution #22-408 Approval to increase the salary of Lauren Strong**
 - **Resolution #22-409 Approval to increase the salary of Keri Grace Najdzion**
 - **Resolution #22-410 Approval to increase the bi-weekly pay period hours for John O’Sullivan**
 - **Resolution #22-411 Approval to increase the bi-weekly pay period hours for Steve Taddeo**
- B. Buildings, Grounds & Equipment (***Zeiger**)
- **Resolution #22-398 Approval to purchase and install 20 Solve Task Mid Back Mesh Chairs**
 - **Resolution #22-404 Approval to purchase and install a Custom Cherry Wood Display Unit**
- C. Policy By-Laws & Objectives (***Nelson**)
- D. Finance (***Friedrich**)
- **Approval of Payroll and Personnel Report**
- E. Fundraising (***Friedrich**)
- F. Plan of Service (***Board of Trustees**)
- X. Liaison Reports
- A. Friends (***Berdinka**)
 - B. Suffolk Cooperative Library System (**SCLS**)
- XI. Unfinished Business
- XII. New Business
- **Approval of Future Meeting Dates**
 - **Swearing in of New Trustees**
 - **Appointment of Board of Trustees Officers (2022-2023)**
 - **New officers to be administered their oath**
- XIII. Period of Board Expression
- XIV.. Period of Public Expression
- XV. Adjournment

Dates of Future Meetings: August 10, 2022
September 14, 2022
October 12, 2022