

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, May 11, 2022, 6:00 PM - Grand Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I. Pledge of Allegiance
- II. Agenda Review and Approval
- III. Approval of Prior Meeting Minutes
- IV. Period of Public Expression
- V. Treasurer's Report (***Friedrich**)
 - A. Approval of Bills
 - B. Report of Receipts and Disbursements
 - C. Approval of Warrants
 - 1. **22-5-1** General Fund Checking
 - 2. **22-5-2** General Fund Money Market
 - 3. **22-5-3** General Fund Payroll
 - 4. **22-5-4** General Fund Credit Card Deposit
 - 5. **22-5-5** Capital Project Fund Money Market
 - 6. **22-5-6** Yellow Barn Restoration Account
 - D. Bank Reconciliation - **April 30, 2022**
- VI. Correspondence
- VII. Director's Report
- VII. Assistant Director's Report
- IX. Committee Reports (* = **Chairperson**)
 - A. Personnel (***Zieger**)
 - **Resolution #22-387 Approval to hire Vivien Cardone as Full-Time Librarian Trainee**
 - **Resolution #22-388 Approval to hire Benjamin DeStefano as Full-Time Clerk**

- **Resolution #22-389 Approval to hire Lilian Perez as Full-Time Senior Clerk**
- **Resolution #22-392 Approval to hire Benjamin Granger as Full-Time Patron Services Coordinator**
- **Resolution #22-393 Approval to hire Amberlei Volka as Part-Time Library Clerk**

B. Buildings, Grounds & Equipment (***Zeiger**)

C. Policy By-Laws & Objectives (***Nelson**)

- **Resolution #22-390 Approval to amend the Library's Bylaws**

D. Finance (***Friedrich**)

- **Resolution #22-391 Approval to purchase a Scan Pro 3500 Microform Scanner from The DRS Group**
- **Approval of Personnel and Payroll Report - April 2022**

E. Fundraising (***Friedrich**)

F. Plan of Service (***Board of Trustees**)

- X. Liaison Reports
 - A. Friends (***Berdinka**)
 - B. Suffolk Cooperative Library System (**SCLS**)
- XI. Unfinished Business
- XII. New Business
- XIII. Period of Board Expression
- XIV.. Period of Public Expression
- XV. Adjournment

Dates of Future Meetings: Wednesday, June 8, 2022
 Wednesday, July 13, 2022
 Wednesday August 13, 2022