

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, April 13, 2022 6:30 PM - Grand Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I. Pledge of Allegiance
- II. Agenda Review and Approval
- III. Approval of Minutes of the Prior Meeting and Special Meeting
- IV. Period of Public Expression
- V. Chris Schwarz - FPM Group
- VI. Executive Session
- VII. Treasurer's Report (***Friedrich**)
 - A. Approval of Bills
 - B. Report of Receipts and Disbursements
 - C. Approval of Warrants
 - 1. **22-4-1** General Fund Checking
 - 2. **22-4-2** General Fund Money Market
 - 3. **22-4-3** General Fund Payroll
 - D. Bank Reconciliation - **March 9, 2022**
- VIII. Correspondence
- IX. Director's Report
- X. Assistant Director's Report

XI. Committee Reports (* = Chairperson)

A. Personnel (*Zieger)

- **Resolution #22-378 Approval to hire Thomas Caya as Part-Time Clerk**
- **Resolution #22-379 Approval to hire John Howell as Part-Time Security Guard**
- **Resolution #22-380 Approval to promote Cory Burns to Network and Systems Administrator**
- **Resolution #22-381 Approval to promote James Moeller to Part-Time IT Technician**
- **Resolution #22-386 Approval to promote Andrew Weinstein to Part-Time Technology Librarian**

B. Buildings, Grounds & Equipment (*Zeiger)

C. Policy By-Laws & Objectives (*Nelson)

- **Resolution #22-384 Approval to amend our policy for minimum service requirement for eligibility for NYSHIP as a retiree**
- **Resolution #22-385 Approval to adopt a WiFi Hotspot Agreement and Use policy**

D. Finance (*Friedrich)

- **Resolution #22-382 Approval to purchase computer equipment from DELL**
- **Resolution #22-383 Approval to purchase a SelfCheck 1000 from Bibliotheca**

E. Fundraising (*Friedrich)

F. Plan of Service (*Board of Trustees)

Updated 4/7/2022

- XII.** Liaison Reports
 - A. Friends (***Berdinka**)
 - B. Suffolk Cooperative Library System (**SCLS**)

- XIII.** Unfinished Business

- XIV.** New Business

- XV.** Period of Board Expression

- XVI.** Period of Public Expression

- XVII.** Adjournment

Dates of Future Meetings: Wednesday, May, 11, 2022
Wednesday, June 8, 2022
Wednesday, July 13, 2022