

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
March 8, 2023 6:30 PM - Browsing Room**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AGENDA**

**Call to Order**

- I. Pledge of Allegiance
- II. Agenda Review and Approval
- III. Approval of Minutes of the - **February Regular Meeting**
- IV. Period of Public Expression
- V. Treasurer's Report (**\*Chinese**)
  - A. Approval of Bills
  - B. Report of Receipts and Disbursements
  - C. Approval of Warrants
    - 1. **23-3-1** General Fund Checking
    - 2. **23-3-2** General Fund Credit Card Processing Account to General Fund Checking
    - 3. **23-3-3** General Fund Money Market to Payroll Account
    - 4. **23-3-4** General Fund Payroll
    - 5. **23-3-5** Capital Project Fund
  - D. Bank Reconciliation - **February 28, 2023**
- VI. Correspondence
- VII. Director's Report
- VII. Assistant Director's Report
- IX. Committee Reports (**\* = Chairperson**)
  - A. Personnel (**\*Friedrich**)
    - **Approval of Personnel & Payroll Report**
    - **Resolution #23-449 Approval to Hire Megan Maloney**
  - B. Buildings, Grounds & Equipment (**\*Zeiger**)

- **Resolution #23-450 Approval to Contract with Emerald Landscaping, Inc.**
    - **Resolution #23-451 Approval to Contract with Emerald Landscaping, Inc.**
  - C. Policy By-Laws & Objectives (\***Nelson**)
    - **Resolution #23- 452 Approval to Amend the Riverhead Free Library By-Laws**
  - D. Finance (\***Chinese**)
  - E. Fundraising (\***Berdinka**)
  - F. Plan of Service (\***Board of Trustees**)
  
- X. Liaison Reports
  - A. Friends (\***Sandback**)
  - B. Suffolk Cooperative Library System (SCLS) (\***Bergmann**)
  
- XI. Unfinished Business
  
- XII. New Business
  - Accept the resignation of Trustee Monique Genchi
  - Acceptance of New York State Annual Statistic Report
  
- XIII. Period of Board Expression
  
- XIV.. Period of Public Expression
  
- XV. Adjournment

**Dates of Future Meetings:** April 12, 2023  
 May 10, 2023 (Annual Meeting)  
 June 14, 2023