

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, December 6, 2023 6:30 PM - Grand Room**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AMENDED AGENDA**

**Call to Order**

- I Pledge of Allegiance
- II Agenda Review and Approval
- III Approval of the Minutes from the November 2023 Regular Meeting
- IV Period of Public Expression
- V Treasurer's Report (\***Berdinka**)
  - A. Approval of Bills
  - B. Report of Receipts and Disbursements
  - C. Approval of Warrants
    - 1. **23-12-1** General Fund Checking
    - 2. **23-12-2** General Fund Money Market
    - 3. **23-12-3** General Fund Money Market
    - 4. **23-12-4** General Fund Payroll
    - 5. **23-12-5** Capital Project Fund Money Market
  - D. Bank Reconciliation - **November 30, 2023**
- VI Correspondence
- VII Director's Report
- VIII Assistant Director's Report
- IX Committee Reports (\* = **Chairperson**)
  - A. Personnel (\***Friedrich**)
    - **Approval of Payroll and Personnel Report**
    - **Resolution #23-503**
  - B. Buildings, Grounds & Equipment (\***Zeiger**)
    - **Resolution #23-504**
  - C. Policy By-Laws & Objectives (\***Sandback**)
  - D. Finance (\***Berdinka**)
  - E. Fundraising (\***Alvarez**)
  - F. Plan of Service (\***Board of Trustees**)
- X Liaison Reports
  - A. Suffolk Cooperative Library System (**SCLS**) (\***Bergmann**)
    - **Resolution #23-505**

XI	Unfinished Business
X II	New Business
X III	Period of Board Expression
X IV	Period of Public Expression
X V	Executive Session
X VI	Adjournment

**Dates of Future Meetings:** January 10, 2024  
February 14, 2024  
March 13, 2024  
April 10, 2024  
May 8, 2024  
June 12, 2024