

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, December 14, 2022 6:30 PM - Browsing Room**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AGENDA**

**Call to Order**

- I. Pledge of Allegiance
- II. Agenda Review and Approval
- III. Approval of Minutes of the - **November Regular Meeting**
- IV. Period of Public Expression
- V. Annual Audit Report - Baldessari and Coster, LLP
- VI. Treasurer's Report (**\*Chinese**)
  - A. Approval of Bills
  - B. Report of Receipts and Disbursements
  - C. Approval of Warrants
    - 1. **22-12-1** General Fund Checking
    - 2. **22-12-2** General Fund Money Market
    - 3. **22-12-3** General Fund Money Market
    - 4. **22-12-2** General Fund Payroll
    - 5. **22-12-5** Capital Project Fund
  - D. Bank Reconciliation
- VII. Correspondence
- VIII. Director's Report
- IX. Assistant Director's Report
- X. Committee Reports (\* = **Chairperson**)
  - A. Personnel (**\*Friedrich**)
    - **Approval of Personnel & Payroll Report**
  - B. Buildings, Grounds & Equipment (**\*Zeiger**)

- **Resolution #22-434 Approval to Contract with Sake Contracting, Inc.**
- **Resolution #22-435 Approval to Contract with EMTEC Consulting Engineers, DPC**
- **Resolution #22-436 Approval to Contract with Soundview Electrical Contracting**
- **Resolution #22-437 Approval to Contract with Adept Technology Consulting, Inc.**
- **Resolution #22-438 Approval to Contract with Adept Technology Consulting, Inc.**

C. Policy By-Laws & Objectives (\***Nelson**)

D. Finance (\***Chinese**)

E. Fundraising (\***Berdinka**)

F. Plan of Service (\***Board of Trustees**)

- XI.** Liaison Reports
  - A. Friends (\***Sandback**)
  - B. Suffolk Cooperative Library System (**SCLS**)
- XII.** Unfinished Business
- XIII.** New Business
- XIV.** Period of Board Expression
- XV..** Period of Public Expression
- XVI.** Executive Session
- XVII.** Adjournment

**Dates of Future Meetings:** January 11, 2023  
 February 8, 2023  
 March 8, 2023