

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, October 13, 2021 6:30 PM - Grand Room**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AGENDA**

**Call to Order**

- I. Pledge of Allegiance
- II. Agenda Review and Approval
- III. Approval of Minutes of the - **Regular Meeting September 14, 2021**
- IV. Period of Public Expression
- V. Treasurer's Report (**\*Friedrich**)
  - A. Approval of Bills
  - B. Report of Receipts and Disbursements
  - C. Approval of Warrants:
    - 1. **21-10-1** General Fund Checking (People's)
    - 2. **21-10-2** General Fund Money Market (Dime)
    - 3. **21-10-3** General Fund Payroll (Dime)
    - 4. **21-10-4** Capital Project Fund Yellow Barn
  - D. Bank Reconciliation - **September 2021**
- VI. Correspondence
- VII. Director's Report
- VIII. Assistant Director's Report
- IX. Committee Reports: (\* = **Chairperson**)
  - A. Personnel (**\*Zeiger**)
    - Resolution #21-353 Approval to make temporary part-time clerk, Patrick Tuminski, a permanent part-time clerk.**

**Resolution #21-354 Approval for Susan Culver to receive employee recognition award.**

B. Policy, By-Laws & Objectives (\***Nelson**)

**Resolution #21-355 Approval to update the Family and Medical Leave of 1993 Policy**

**Resolution #21-356 Approval to update the Insurance Benefits Policy.**

**Resolution #21-357 Approval to establish a Health Insurance Buyout Policy.**

C. Finance (\***Friedrich**)

D. Fundraising (\***Friedrich**) See committee report in packet

E. Building, Grounds & Equipment (\***Zeiger**)

**Resolution #21-358 Approval to contract with Emerald Landscaping, Inc.**

F. Plan of Service (\***Board of Trustees**)

**X. LIAISON REPORTS**

A. Friends (\***Berdinka**)

B. Suffolk Cooperative Library System (**SCLS**)

**XI. Unfinished Business**

**XII. New Business**

**XIII. Period of Board Expression**

**XIV. Period of Public Expression**

**XV. Adjournment**

**Dates of Future Meetings:** Wednesday, November 10, 2021 - 6:30 PM - Grand Room  
Wednesday, December 8, 2021 - 6:30 PM - Grand Room  
Wednesday, January 12, 2021 - 6:30 PM - Grand Room