

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, January 8, 2025 6:30 PM - Grand Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AGENDA

Call to Order

- I Pledge of Allegiance
- II Agenda Review and Approval
- III Executive Session - Personnel
- IV Approval of the Minutes from the December 2024 Regular Meeting
- V Period of Public Expression
- VI Treasurer's Report (***Carlos Alvarez**)
 - A. Approval of Bills
 - B. Report of Receipts and Disbursements
 - C. Approval of Warrants
 - 1. **25-1-1** General Fund Checking
 - 2. **25-1-2** General Fund Money Market
 - 3. **25-1-3** General Fund Payroll
 - 4. **25-1-4** Capital Project Fund Money Market
 - D. Bank Reconciliation - **December 31, 2024**
- VII Correspondence
- VIII Director's Report
- IX Assistant Director's Report
- X Committee Reports (* = **Chairperson**)
 - A. Personnel (***Jeff Zeiger**)
 - **Approval of Payroll and Personnel Report**
 - B. Buildings, Grounds & Equipment (***Jeff Zeiger**)
 - C. Policy By-Laws & Objectives (***William Sandback**)
 - **Resolution #25-567**
 - **Resolution #25-568**
 - D. Finance (***Carlos Alvarez**)
 - E. Fundraising (***Janet Vuturo**)
 - F. Plan of Service (***Board of Trustees**)
- X I Liaison Reports
 - A. Suffolk Cooperative Library System (**SCLS**) (***Susan Bergmann**)
- X II Unfinished Business
- X III New Business

XIV	Period of Board Expression
XV	Period of Public Expression
XVI	Adjournment

Dates of Future Meetings: February 12, 2025
March 12, 2025
April 9, 2025
May 14, 2025
June 11, 2025