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**Transcript/Minutes
Regular Meeting of the Board
Held on Zoom - 6:30PM
Riverhead Free Library
March 10, 2021**

Present: John Munzel, President; Janet O’Hare, Vice President; David Friedrich, Treasurer; Ruth Nelson, Secretary; Jeff Zeiger, Trustee; Amy Wood, Trustee; Louise Wilkinson, Trustee; Annette Totten, Trustee

Absent: Marilyn Banks-Winter; Trustee

Director: Kerrie McMullen-Smith

Assistant Director: Stephanie McEvoy

Staff: Susan Culver, Patricia Giebfried, Theresa Connolly

Friends of the Riverhead Library: Marcia Littenberg

Community Members: Sharon Blumstein, Susan Berdinka, Tim Gannon, “User’s Iphone”

The regular board meeting of the Board of Trustees was called to order via Zoom on March 10, 2021 at 6:30PM. The Board was provided with an agenda, board packets and previous meeting minutes.

John M.	Okay, it’s 6:30PM. I’m going to call the meeting to order. Pledge of allegiance, Amy you want to do the honors?
Ruth N.	I’ll do it.
John M.	Okay, please.
Ruth N.	Stand up. I pledge allegiance...”
John M.	Okay. We’re up to the agenda, if anybody has any amendments? Or can we have a motion to take the agenda as is? Any changes?
Janet O.	I make a motion to accept the agenda.
David F.	I’ll second it.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 937	Motion Carried
John M.	And the minutes of the special meeting of February 3rd. Can I have a motion to accept that?
David F.	I’ll make a motion.
Ruth N.	And I’ll second it.

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John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 938	Motion Carried
John M.	We need a motion to accept the minutes of the regular meeting of February 10th.
Ruth N.	I make a motion to accept the minutes of the regular meeting of February 10th.
David F.	I'll second it.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 939	Motion Carried
John M.	Period of Public Expression. Is there anybody in the public who would like to address the Board? (pause) Okay Treasurer's Report?
David F.	Okay, good evening fellow trustees. I would appreciate a motion for the approval of warrant #21-3-1 general fund checking in the amount of \$191,950.90.
John M.	Who's making a motion?
Janet O.	I'll make a motion to accept that warrant.
John M.	Second, please?
Ruth N.	I'll second it.
John M.	Thank you, all in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 940	Motion Carried
David F.	I make a motion for the approval of warrant #21-3-2 for the general fund money market for \$150,000 to BNB payroll account.

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John M.	Do I have a motion to accept that?
Janet O.	I'll make a motion to accept it.
John M.	Thank you, second please? Don't be shy guys. Somebody second it?
Ruth N.	I will second it.
John M.	Thank you. All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 941	Motion Carried
David F.	I would like a motion for warrant #21-3-3 the approval for general fund payroll in the amount of \$149,189.39.
Louise W.	I make a motion.
John M.	Thank you, second please?
Ruth N.	I second it.
John M.	Thank you. All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 942	Motion Carried
David F.	I would like a motion for warrant #21-3-4 for the approval of the capital project fund in the amount of \$603.50.
John M.	Do I have a motion to accept that please?
Janet O.	I make a motion to accept it.
John M.	Do we have a second?
Louise W.	Second.
John M.	Good. All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.

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3.10.2021 943	Motion Carried
John M.	Next on the agenda is the approval of the bank reconciliations. Everything balanced?
David F.	Yes, I would like a motion for the approval of the bank reconciliations for February 2021.
Janet O.	I'll make a motion.
Louise W.	Second.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 944	Motion Carried
John M.	Next up, correspondence. Kerrie do we have any love letters?
Kerrie M.	Yes, we do: "Dear Kerrie, thank you for all you are doing for us. You're one of the bright spots we have during these difficult times. Laura is just lovely and terrific. My best regards, Margie Martin".
John M.	Thank you. Any more?
Kerrie M.	No, that was it.
John M.	That's it? Thank you. Director's report.
Kerrie M.	Yes, okay. So we had just over 2,000 patrons visit our library in the month of February even with one of our holidays observed and the four days we closed due to inclement weather. This includes Browse and Borrow, use of the copier and fax machines and the computer lab. So the numbers are going up which is a good sign. Our tax assistance program is completely booked with the AARP and VITA and we are encouraging everyone in need of assistance to utilize the virtual VITA service offered by the Health and Welfare Council of Long Island. We are currently adding the statistical data into the New York state annual report for public and association libraries. All the information must be submitted by 3/31/21. The Long Island Cares mobile food pantry was at the library on March 4th from 11AM until noon. Unfortunately, we had a new driver who only brought 30 bags of food so we had to turn a lot of people away. Lauren has since spoken to the Director over at Long Island Cares to ensure that this doesn't happen again. The Island Harvest Senior mobile food distribution will be at the library on March 15th.

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	<p>The AAECF had an MLK display in January and a Black History Month display in February in the Library's display cases in our lobby. The black history month display featured many locals from Riverhead who have played an important role in our community. Staff and patrons commented on how impressed they were with the educational exhibit. It is unfortunate that due to COVID-19, the AAECF was unable to put up their full exhibit and hold a reception as they normally do to celebrate Black History Month at the library. The retention and disposition schedule for New York local government records the LGS-1 supersedes and replaces the existing schedule MI-1 (and others). So we must adopt the LGS-1 to continue to legally destroy records. We received our final payment for 2020 local library service aid in the amount of \$878.89. We have seen an increase in our donations from Amazon Smile. We received \$50.96 for the fourth quarter. RFL was the nonprofit organization to benefit from the community bag program at Stop and Shop in Riverhead. And we received a check for \$81. David, I just want to point out that you didn't get approval for the bills and receipts and disbursements. So when I'm done with my report we should go back to that.</p>
David F.	Oh, okay. I thought I had.
Kerrie M.	Okay. So events: staff members Stephanie McEvoy, David Troyan, Lauren Strong and I along with trustees Marilyn Banks-Winter and Louise Wilkinson participated in the virtual Library Advocacy Day 2021 on February 26th. Along with the other Suffolk libraries, we met with legislators on Zoom to ask for their support and advocate for full restoration in state aid to public libraries and the library construction aid. The 2021-2022 library budget vote & trustee election is Tuesday April 6th at the library from 10AM to 8PM. And that's my report. So I guess we should go back to finance.
John M.	Yes.
David F.	So I would like a motion for the approval of receipts and disbursements during the month of February 2021.
Louise W.	I make a motion.
John M.	All in favor?
David F.	We need a second.
John M.	We had a second. I think it was Louise.
Ruth N.	I'll second it.
John M.	Okay, all in favor?
All	Aye.
John M.	Opposed (pause) So carried.

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3.10.2021 945	Motion Carried
John M.	And then do we have the approval of bills also, David?
David F.	We did that. That was done.
Kerrie M.	No, we didn't do that.
Ruth N.	No, we went to the warrants.
Kerrie M.	We went straight to the warrants.
David F.	Oh, how did I miss this? May I have a motion for the approval of bills during the month of February?
Louise W.	I make a motion to approve the bills.
Ruth N.	I second it.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 946	Motion Carried
John M.	Stephanie? Assistant director's report.
Stephanie M.	<p>The Friends of the Library volunteers led by Barbara Goss did an amazing job getting all of the books out of the Yellow Barn. The library provided some assistance carrying boxes, but Barbara was the mastermind of the entire project, she was a dynamo. Special thanks to Marie LaDonne for her assistance and Michael, our clerk from the circulation desk who lent his muscle for many days carrying the boxes of books. The final requirements have been submitted to the building department for the building permit. And Martin Sendlewski the architect has reported that he expects the permit to be received any day. Once the permit is received, LoCascio construction will schedule for the crew to arrive and start the project. The Buildings and Grounds committee has reviewed two estimates for removing the lead paint undercoating and re-painting the barn. And at this time, we don't have the funds for this work, so the Board has not yet finalized the contract for this portion of the project. Collaboration has been done for fundraising as we've all been discussing to finance the exterior restoration and future maintenance, and I think Janet will probably report a little more on that.</p>
John M.	Is that it?
Stephanie M.	That's it.

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John M.	Okay, thank you. Next on the agenda: committee reports. Personnel, Ms. O'Hare.
Janet O.	I don't have anything to report for personnel.
John M.	Okay, is there anybody who can do the report on Buildings and Grounds? Because Marilyn is not here, is there anybody else on that committee?
Stephanie M.	Well I kind of included a little bit about the Buildings and Grounds update as far as the permit and the paint estimates.
John M.	Okay, that takes care of Buildings and Grounds. Next one: Policy and By-laws. Isn't that Ruth?
Ruth N.	Yes, currently there are no policies that I think have to be revised or changed. However I have reviewed the bylaws which we found in our packet when we became a board member. And I have also reviewed the general policies which are available on the website. So, I did have Susan kindly print them out for me so that I could review them. And I have read them. And I think there is very little that has to be done there currently, other than that our dates as far as hours of operation are different than was stated. But considering the situation we're in and that it will be temporary, I don't think it's necessary to change there. With the bylaws the only question I have is do we want to review policies such as attendance and practical matters? The bylaws seem to be intact too. However, I believe we need to have a committee meeting as Kerrie has told me concerning possible changes coming in from the state. So, I'm open to that meeting. I know Amy you are on the committee with me, who is the third member?
Kerrie M.	It's Annette.
Ruth N.	Annette? Well okay, so we will meet in the future and I guess Kerrie will notify me, and we'll try to get together at some point. The other thing that obviously is a consideration for the policy, because I know Janet you did this last year, is the evaluation of the Director, namely you Kerrie. But I think this year it's really non-essential. Since we as a Board did approve your contract for three years, and I think we are all in agreement that you have done a fine job under the considerations that we've been going through. So I think that is not necessary right now. But I will review and maybe the committee and I could review some policies that were used in terms of evaluating you for the future. And aside from that, I don't think that I have anything else to add unless you want to hear some of the things that are contained inside of the general policies. But you can find that on our website. I think that's about all. The COVID policy is the only new policy which was approved in June of 2020. The other general policies were all approved in February of 2018. So there has not been much change in any of these things. I was looking at them, I think we have very good policies on the general policies, and if you would like to read them, they are on the website or maybe Susan can print them for you. Are there any questions?

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David F.	I have a comment. Ruth, relative to the review of the policy when you do have your committee together, I think current policy relative to attendance should be reviewed.
Ruth N.	I would agree. Well that's what I said when I said practical matters, that's what I was referring to.
Janet O.	Ruth?
Ruth N.	Yes.
Janet O.	Also I noticed in the by-laws that they have a list of committees. So if we're going to consider this Yellow Barn committee as more of a permanent committee maybe we should add that into the list of committees.
Ruth N.	Alright. Under by-laws?
Janet O.	Yes.
Ruth N.	And Louise had said something to me at one point when we were just talking about possible changes in the state law about trustees having to have mandated requirements in terms of learning more about our positions.
Kerrie M.	Training.
Louise W.	One thing we discussed at library advocacy day was the acceptance that all library trustees in the state should have at least a two hour minimum yearly training. And they're trying to push that through for the state, so it doesn't seem to be hurtful for us to push that through on our policies whether or not they accept it this year.
David F.	I would agree with that. It makes sense.
Ruth N.	Okay, training for Board of Trustees members. Okay and what was the other policy? Attendance. And then anything else that comes up in terms of any other changes. And that's really all I have to say unless you have any other questions. Amy are you available? We have not met together so you are available generally during the day?
John M.	You have to unmute.
Ruth N.	You have to unmute.
John M.	We can't hear you Amy.
Ruth N.	We cannot hear you. Alright we'll talk on the phone.
John M.	Okay, great. Excellent.
Kerrie M.	Ruth you also have a resolution to read.

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John M.	Okay.
Ruth N.	I have a resolution to read?
Kerrie M.	Yes. #21-317.
Ruth N.	So, hang in let me see this. Let me find my minutes here. I didn't know that this was my responsibility. The resolution #21-317 reads: The approval of retention and disposition schedule for New York local government records. Do we all have that?
Janet O.	Yes.
Ruth N.	I don't know anything about this. Could you give us more information about this Kerrie?
Kerrie M.	I did mention in my report that all local governments have to switch over to following these guidelines as opposed to the MI-1 list which we were following. So it's a matter of the board adopting that we will be following this retention and disposition schedule.
Ruth N.	I move that we accept this resolution #21-317 for approval of retention and disposition schedule for New York Local government records.
David F.	You have to read the resolution.
Ruth N.	You want me to read the whole thing? We all have it in writing. Read the whole thing? Now therefore be it resolved as follows: that Retention and Disposition Schedule for New York Local Government Records (LGS-1) be issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. Further resolved, that in accordance with Article 57-A: A) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; and B) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods. And then resolved that a copy of this resolution be made available in accordance with applicable laws, rules and regulations.
John M.	Do I have a second?
David F.	I'll second the motion.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.

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3.10.2021 947	Motion Carried
Ruth N.	May I ask a question? Does this need to be included in the by-laws? Where does this go from here?
Kerrie M.	Well we have to update our policy so that's one of the policies that we will have to address.
Ruth N.	But will this go into general policies? Or into what category does this belong?
Kerrie M.	I think it would be fiscal. I'll have to check that but I think it would be fiscal.
Ruth N.	Because we have fiscal, personnel and general.
Kerrie M.	I'll double check.
John M.	Next is finance. David?
David F.	Yes the Personnel and Payroll report for the month ending February 28, 2021. There were no new hires. There was one resignation and one reclassified employee. Relative to staff employment. In addition to their onsite duties and responsibilities, there were 15 employees attending 42 meetings, programs and seminars from several communication sources including Zoom, webinar and pre-recorded video. Number of employees that were for the pay period of February 12th full time: 26; part time: 31. As of February 26th there were 27 full time which was an increase of one and there were 29 part time which was a decrease of two. And that would end my report.
John M.	Thank you very much.
David F.	You're welcome.
John M.	Now we have the resolution about committing the funds for the Yellow Barn.
David F.	Yes. Resolution #21-318: for the approval of commitment of funds to Yellow Barn project. Now therefore be it resolved as follows: that the Riverhead Free Library commits \$50,000 within the capital fund to the Yellow Barn restoration project.
Janet O.	I'll second it.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.

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3.10.2021 948	Motion Carried
John M.	And Plan of Service? Kerrie do you have any Plan of Service to report?
Janet O.	Hold on, hold on John.
David F.	No, it's fundraising for the Yellow Barn.
John M.	Oh, I'm sorry I skipped it. I'm sorry.
Janet O.	I didn't do that whole report for nothing right John?
David F.	Right.
Ruth N.	Your report by the way was excellent.
Janet O.	Thank you Ruth, thank you.
David F.	It was very good.
Janet O.	Thanks. I guess everybody has probably read it. I don't know if I should read it verbatim. Stephanie has mentioned that Martin has assured us that momentarily these permits are going to be signed and the work will be started. So, say your prayers tonight and hopefully it will be okay. So David, John and I signed the signature cards for the new account. All donations will be deposited into this account and documented with a separate ledger item. Letters will be sent to the donors acknowledging their contribution, and the cash register as I said was already set up. And David will be working closely to discuss our fundraising efforts with our banks.
David F.	I will have meetings next week.
Janet O.	We all know that banks love to give money away. As long as they are credited with it. As I said to the committee when I worked for East End Arts, Bridgehampton was very good to us, and as long as we put the banner out that said they donated, they were there. And they were not small donations either. Louise is ordering the "save the historic Yellow Barn" thermometer sign. And as I said before the committee decided to set a level at \$185,000 which will hopefully cover this phase and the next phase of which we don't know how much it is yet as far as taking the lead paint off and repainting the barn. The newsletter is out. Reference is working on bookmarks and flyers. As I said, I saw the sign today. Rasheima is on the case with social media. Thank you Rasheima. David is sending out his messages, thank you David. Reference staff is working on creating a database of local organizations so we can contact them, and we will contact the local papers for an article to publicize. So we're really trying to do a lot as far as getting the word out to people. Because I think once we do I think we're going to be getting a lot of nice donations from them. We talked about having a plaque. Martin seemed to be very

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	knowledgeable about this because he had worked with other public works projects. And actually we had one at East End Arts too, where if you have a certain level, the gold, the silver, the platinum you get your name on the plaque. So he's going to research that for us, and get back to us on that. So at our next committee meeting, hopefully we can determine those levels.
David F.	Momentarily.
Janet O.	Well, I'm not talking about the meeting, we're talking about construction. Kerrie is going to work on the brick project. Right Kerrie?
Kerrie M.	Yes.
Janet O.	Okay so we'll see how much labor and materials that will cost. So we can determine that. So that would be nice if we could put that in the next newsletter. That would be great, because people like to see their names in print. And Stephanie is working on the lead paint removal and repainting. A few of us looked at the donor search software. Very complicated software with tons of information. Right now we think it's a little too much for anyone to try to learn. But David Troyan is going to take a look at it and see if he can glean a little bit of information out of it and help us out with that. And I guess that's about it.
John M.	Thank you very much.
Janet O.	And as I said any suggestions, I think Marilyn might have had a suggestion, any suggestions send them my way and no stone should be left unturned.
John M.	Now, Plan of Service with the Board of Trustees, does anybody have anything?
Janet O.	John, do we have to accept the committee report?
John M.	Oh, I'm sorry yes.
David F.	I'll make a motion to accept that report.
John M.	Second somebody?
Ruth N.	I second it.
John M.	Thank you. All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 949	Motion Carried
John M.	Alright. Plan of Service? Anybody have any comments about that on the

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	Board? (pause) Liaison reports, Friends? Wilkinson, Louise?
Louise W.	Before I begin the Friends report can I ask, is there a nomination committee? And where is their report?
John M.	I haven't seen it anywhere.
Kerrie M.	The ad-hoc committee?
Louise W.	Yes. What's happening with that? I mean they have less than a month now.
John M.	Yes, we're meeting very shortly I know that. But I can't remember what day it is.
David F.	Tomorrow at 2:00PM.
John M.	There you go. So we'll meet then.
Louise W.	So, we don't get a report. Nothing's been happening with the ad-hoc nomination committee for the new trustees?
John M.	I missed the one meeting, and they decided to do it tomorrow, so it's going to be tomorrow.
Janet O.	Well Kerrie you can bring us up to date you have some nominations or you have some Board applications right?
Kerrie M.	Yes.
Louise W.	When is the election?
Kerrie M.	Excuse me?
Louise W.	When is the election?
Kerrie M.	It is the same date as the budget vote.
Louise W.	So, that's less than a month away.
Kerrie M.	Right.
Louise W.	Okay.
Ruth N.	Weren't the applications supposed to be in by March 15th?
David F.	March 5th.
Kerrie M.	This past Friday.
Ruth N.	March the 5th, okay. And we have several?

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Kerrie M.	Yes I believe we have five or six. Is that correct David?
David F.	Yes, we have six. Amy and I reviewed six of them already. John was not at the meeting unfortunately but tomorrow we're going to review all over again and we'll be in a position to make a report.
Louise W.	And all of those six will be able to run, as long as they meet the criteria?
John M.	Yes. Is there any reason why they can't?
Louise W.	The only thing would be out of district or something like that.
Kerrie M.	Right.
David F.	I'm checking one particular individual that I believe has two homes. And I have to find out what her legal domicile is. And once that is established we will know whether she is qualified or unqualified, and that will be done tomorrow. And there is a second, Amy spotted as a matter of fact, on one of the applications the gentleman was asked to supply three references and he supplied two. So we'll go back to him and ask him for a third just so everything is uniform and there's no question. And that will be taken care of tomorrow at 2:00PM.
Louise W.	And when will you make the announcement so that they will have time to let us know in the community who is running?
David F.	As soon as possible.
Ruth N.	Isn't there a designated time this has to be published?
Louise W.	I don't think so. That's something we could talk about more with policies. But, certainly there needs to be some time and it's not going to be a Board meeting because we are voting before the next Board meeting, correct?
Ruth N.	Yes, I would think so.
Janet O.	It has to go out on the website then.
Kerrie M.	What we've done in the past is we've gotten bios from each of the candidates, like a paragraph or a half a page and then once we have all that type of information, we put that out on the website and in the library so it's posted along with the proposed budget information so that everybody has everything they need so they're prepared to come and cast their vote.
John M.	Anything else Louise?
Louise W.	No, I'm just looking at the time period allotted and it seems really tight.
John M.	It is.
Louise W.	Okay.

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Jeff Z.	In the past there's been Q & A sessions with the nominees that were in person. Is that something we could do remotely? Or would like to do remotely?
Louise W.	Well, we have set up sessions in the downstairs room, and it's my understanding the school board is meeting with the full board and audiences now. And they would have met last week except one of the school board members was in quarantine. So they did a Zoom. But they've had several school board meetings so I think Kerrie needs to look into that to see if legitimately we could hold an open meeting.
Kerrie M.	The information given to me from SCLS and from Tom Volz is that we can't meet in person yet. So tomorrow there is actually a meeting with the Directors, maybe I'll be informed differently. But I was told that it's been extended through March 28th that we meet virtually.
Louise W.	Okay, it seems odd that our school can meet, but not our library. Okay.
John M.	Anything else on that subject?
Louise W.	Okay, liaison with the Friends, they had a meeting, basically they were supportive of Barbara because of all the hard work she did. A lot of things are on hold but they're looking at fundraising for their programs and the things that they continue to do with the bicycles.
John M.	Right.
Louise W.	And that's about it.
John M.	Thank you. Anybody have any comments or anything they want to say about that?
Janet O.	I wanted to say that I went down to where the Friends are selling the books today, Scott and I, my husband and I went down there to buy a few books. And they are arranged very attractively, and very easy to scan, and I just thought that as far as an interim measure, it works well.
Ruth N.	I'd like to make a comment. Will there be an opportunity, maybe at an executive board session at some time to have some discussion or some comment about the JEDI program? And also about the trustee workshop-conference? I mean I don't think it's appropriate in a public forum but I think we should do some discussion. That's the teacher in me, you know? Follow things up. Could you provide something like that John, if we have an executive board meeting? I mean there's no pressure or urgency but at the next executive board meeting could you provide some time for that?
John M.	Why would it be an executive session?
Ruth N.	Because it's really personal enrichment programs and doesn't really belong in the public forum.

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John M.	For individuals yes, but for the general program, I'm not sure that warrants an executive session.
Ruth N.	Well not a particular executive session but at our next executive session, could that be included as part of the evening?
John M.	Oh, sure.
Ruth N.	It doesn't require an executive session. I just would like to make a comment that's all.
John M.	Okay.
Ruth N.	Very simple.
John M.	Anybody else? Okay, Suffolk Cooperative Library System. Anybody have any report?
Kerrie M.	Susan is not with us tonight.
Janet O.	Kerrie, how many deliveries are we getting per week from the system?
Kerrie M.	Five.*
Janet O.	Oh, okay.
Janet O.	So, every weekday they're coming?
Janet O.	I've led that charge so thank you.
Ruth N.	What are ILLs? Excuse me, I don't know.
Kerrie M.	Inter-library loans.
Ruth N.	Okay, thank you.
John M.	Okay, any Unfinished Business? (pause) No Unfinished Business, anybody have any New Business?
Kerrie M.	Oh, I do, I'm sorry. We have a piece of furniture that's on our inventory in the children's room. It's an old couch. It's been there I want to say at least 20 years and is worse for wear. And so the head of Children's, Lauren, had asked if we could remove that from our inventory. So I just wanted to get board approval for that.
John M.	Yes, you need a motion for that?
Kerrie M.	Please.
John M.	Yes, someone please make a motion to remove that couch.
Ruth N.	I move that we remove the couch from the children's library that is worn

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	and dilapidated.
John M.	Thank you. Second please?
David F.	I'll second it.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
3.10.2021 950	Motion Carried
Janet O.	Kerrie, did she want to replace that?
Kerrie M.	We don't really need to, we kind of are a little crowded in there so it's okay, it works out.
Janet O.	Okay.
John M.	Any New Business? Or did we do that I can't remember? (pause) Alright period of Board Expression. Anybody want to have anything to say?
Janet O.	I want to thank the staff for my birthday card that they all signed. Thank you.
John M.	Yes, that's nice. Any Period of Public Expression? Anybody from the public have any comments they want to make? Positive? Negative? (pause) Okay do I have a motion to adjourn?
Janet O.	I'll make a motion to adjourn.
John M.	Thank you, a second?
Ruth N.	I second.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
	Meeting adjourned at 7:07PM.

* Correction: Riverhead Free Library receives four deliveries from SCLS each week.