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**Transcript/Minutes  
Special Meeting of the Board  
Held on Zoom - 5:30PM  
Riverhead Free Library  
January 19, 2021**

**Present:** John Munzel, President; Janet O’Hare, Vice President; David Friedrich, Treasurer; Ruth Nelson, Secretary; Jeff Zeiger, Trustee; Amy Wood, Trustee; Louise Wilkinson, Trustee

**Absent:** Annette Totten, Trustee; Marylin Banks-Winter, Trustee

**Director:** Kerrie McMullen-Smith

**Assistant Director:** Stephanie McEvoy

**Friends of the Riverhead Library:** Barbara Goss

**Community Members:** Identified as “iPhone”

The Special board meeting of the Board of Trustees was called to order via Zoom on January 19, 2021 at 5:34PM. The Board was provided with an agenda and board packets.

John M.	Okay let’s call the meeting to order we can’t get Marylin so I guess we might as well call it to order. Pledge of allegiance, Ruth do you want to do the honors?
Ruth N.	Let’s stand up.
All	I pledge allegiance...”
John M.	Alright. Okay the agenda. Do I have a motion to approve the agenda? Or any amendments to the agenda?
Janet O.	I’ll make a motion.
David F.	I’ll second it.
John M.	All in favor?
All	Aye.
John M.	Opposed (pause) So carried.
<b>01.19.21 918</b>	<b>Motion Carried</b>
John M.	Period of Public Expression?
David F.	What?
Ruth N.	Public.
David F.	Oh.

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John M.	Yes. Anybody have anything to say? (pause) How nice. Committee reports? Banks was going to do it but she's not here.
Kerrie M.	John?
John M.	Yes?
Kerrie M.	Can I just add to what Louise was saying earlier about all the good things the Friends do? I just want to point out that we always have a wish list that we give them every year that they fund. Generally it's usually around \$20,000. This year it was ten because of COVID, and we all understand that. But I wanted to let you know just so you have an understanding of what they pay for; they supplement our operating budget for programming and things along those lines. Like the museum passes. And this year they are paying for our virtual programs that include: Zumba gold, chair yoga, senior stretch and regular yoga and for those exercise classes those virtual classes, they are always very very well attended. The cost for this year is \$8,640 for the year that they're funding for us. And then they funded our summer specials for childrens which are the Wednesday programs that we usually have. We did them virtually this summer. And they are usually some type of band or entertainment for the kids during the summer. They funded turtle dance music, jester gym, the banana band and the end of the summer reading virtual show. And that was \$1,360 this year. So they definitely help the library out quite a bit with our programming as supplemental funds.
John M.	Thank you Kerrie. The committee report who's on that committee besides Marylin? You are David, aren't you?
David F.	Me. Yes.
John M.	Would you mind doing the report on that?
David F.	Okay. Resolution #21-313. You want me to do the resolution? I don't know what...okay. Approval for the Yellow Barn renovations by Locascio remodeling. Now therefore it be resolved as follows: The Board of Trustees hereby approves the renovations offered by Locascio Remodeling at the total price of \$63,925 to be expensed through the capital project fund effective January 19, 2021, and authorizes the Board President to execute the agreement on behalf of the library. Resolved, that a copy of this resolution be made available in accordance with applicable laws, rules, and regulations.
John M.	Do we have a second?
Louise W.	Second.
John M.	Okay. We ought to have some discussion on this I think. Anybody want to start?
David F.	Why don't you start?

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John M.	Alright I will. One of the things I always use is the analogy of a chess game. How I got to the position I am in now doesn't make any difference, I have to make a move now. Whether or not I agree with what's happened in the past is irrelevant. We're sitting here with a contract, with a capable contractor and they put a lot of time and effort in, him and the architect. If we don't move forward with this, it's going to get more expensive, and God knows when it will get done if we have to go through all the machinations that we did to get here. At this point, I'm looking at a situation on the chess board or whatever, at the contract. And the contract is a reasonable contract as far as I can tell. I don't disagree with it. And it's timely. And if we don't do it now, we're going to be stuck for God knows how long before we can do it and get it moving. So that's my two cents on that is we've got a decent contract. I might not like the moves how we got here but that's irrelevant, I've got a contract, and I've got to work on that contract. Anybody else?
Janet O.	Yes John you don't have to sell me, I'm all for forward progression okay? I want the Friends to be able to generate funds and help the library and I think this is the way to do it, and I think we should go forward.
Louise W.	It's also about time that we got the repairs needed for the Perkin's carriage house. It's a historical building. And I'm sure we'll be able to get help and I'm sure it's going to be an asset to the community as well as the Friends and the connection to the library.
John M.	Amy? Amy can you hear me?
Amy W.	Yes.
John M.	Do you have any comments you want to make on this?
Amy W.	I agree. I'm all for it, I think we should move ahead.
John M.	Alright who's next, Jeff? You have to unmute Jeff if you want to talk.
Jeff Z.	I think this is the time. I support this resolution.
John M.	You support the resolution. And Ruth?
Ruth N.	I do support the resolution now. I had spoken to Kerrie earlier in the day and I had some hesitation because it seemed like the last time we met, there was a lot of hedging going on by different people. But I understand better having spoken to Kerrie that the books will be taken out of the barn, there are plans to do that imminently. And that was the one thing that was holding me back. Because I was concerned that the contractor could not get in there and actually do a valid inspection of the building without picking up some floorboards. But she has assured me that that is the case. The books are going to be taken out and as a result I have changed my feeling. I am willing to vote yes on the issue now. The only question I have is again with skylights. Is this going to be a manually operated skylight? Or is this going to be an electric skylight? Because they are operable which means they are going to be moving they are not stationary as I have here in the house. And

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	no one has ever said that, anything about that to me. But as a general principle, I would go along as long as the interior work is done first, and we can hold off on the exterior work except for things like missing boards, that mice can get in and destroy whatever is going on in the inside.
John M.	Thank you Ruth. David?
David F.	I'll go along with the will of the Board.
John M.	Okay, I guess we'll take a vote. All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
<b>01.19.21 919</b>	<b>Motion Carried</b>
Stephanie M.	Ruth in answer to your question about the skylights, they are manually operated skylights.
Ruth N.	Manually? So that means someone has to go up to the second floor to do that?
Stephanie M.	Well you would be standing on the second floor. You would only see them from the second floor. So you'd be on the second floor and you would just hook the pole and you'd just crank it.
John M.	Alright.
David F.	Can you get a skylight that's temperature controlled?
Janet O.	No David that's not going to happen.
David F.	I don't know if it can happen, I'm asking.
Janet O.	No.
Ruth N.	Then my concern is that I mean this is going to be a process if there is any difficulty in closing these windows then you may have open windows for a rainstorm. I had thought that they would be electronic, you would just press a button and it would be closing. I mean I don't know. What can I tell you about skylights? The ones I have here are sealed.
John M.	Unfortunately it's too late in the game to discuss skylights right now.
Ruth N.	Will that be included in the original work, the interior work? Or the exterior work.
John M.	That's interior work.
Kerrie M.	Interior

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Stephanie M.	Interior.
John M.	Interior.
Ruth N.	I don't know about that.
John M.	Does anyone on the Board have any other comments that they want to make? Period of Board Expression. (pause) No? Alright. Period of Public Expression. (pause) Silence. Do I have the magic motion?
Janet O.	I make a motion.
Louise W.	Second.
John M.	To adjourn I presume?
Janet O.	To adjourn.
John M.	There's a second I presume?
Louise W.	Second, yes to adjourn.
John M.	All in favor?
All	Aye.
John M.	Opposed? (pause) So carried.
	<b>Meeting adjourned at 5:43PM</b>