



Welcome to the Riverhead Free Library's **Books by Mail Program**. This service provides a convenient way for homebound RFL cardholders to obtain and return library materials by mail. This program is for patrons who are unable to visit the library due to a temporary or permanent disability. Only large print books and audio materials are eligible for delivery through this service. Some restrictions may apply to some of our newest materials, and the library may cap the number of monthly deliveries.

As part of our Books by Mail Services, books are mailed to your home in a navy canvas book bag and may be kept for up to four weeks. When you send them back, place them back in the navy canvas bag and turn the address card over to display the Riverhead Free Library address in the plastic holder. You may leave the bag in your mailbox for your mail carrier to pick up. You pay no postage or overdue fines, but you are expected to return books in a timely manner. As always, materials that are not returned, or returned in damaged condition will be your responsibility.

To enroll, please complete the application on the back of this form and return it to the library; certification by a medical professional is required. If you have any questions, please call the Library at 631-727-3228 and ask for the Adult Reference Desk. We look forward to hearing from you!



**Riverhead Free Library
Books by Mail Application**

Name: _____

Address: _____

Telephone Number: _____

Library Barcode Number: _____

Email Address: _____

Patron Signature: _____ Date: _____

In signing this application, I give permission for a library staff member to check out materials for me.

Medical Certification

(to be completed by a licensed medical professional, professional staff member of a health/social service agency)

I certify that _____ is homebound and physically unable to visit the Library due to a temporary or permanent illness or disability.

Certified by: _____

(signature)

(please print)

Medical Office/Facility/Agency: _____

Address: _____

Telephone number: _____

Please Return To:

Riverhead Free Library
330 Court Street
Riverhead, NY 11901
Attn: Adult Services